



Chronicle

College of Psychologists of British Columbia

NEWS AND INFORMATION FROM THE COLLEGE OF PSYCHOLOGISTS

Fall 2012

Letter from the Chair of the Board

Dear Registrants,

I am pleased to take this opportunity to share some thoughts with registrants about matters before the Board of the College. We continue to be optimistic about our bylaw proposal, which includes new classes of registration while maintaining traditional doctoral level training for full licensure. Conversations with stakeholders and government continue. In addition, the draft revisions to the *Code of Conduct* have been posted for six months. It is expected that the final draft will be posted in conjunction with the publication of this *Chronicle* with anticipated enactment in 2013. Our appreciation goes to the committee members and staff who put in many hours of thinking and discussion to bring the draft forward. Thanks also to those registrants who have taken the time to review the revisions and to provide feedback and comments. Conversations on collaborative care and the integration of psychological services into primary healthcare also continue. The College is delighted that CPA has joined, along with BCPA, as partners in these important conversations. There are a number of registrants who have donated their time and expertise as well, and any registrant involved in primary care or with a particular interest in collaborative healthcare delivery should contact the College.

With regard to finances, the Board remains extremely pleased with the College's ability to stay within general budget projections on all matters for which the College has actual control. Legal expenses, generally, remain high, and vary by number of complaints received. The number of complaints has increased over the last year and a half. This increase may be incidental, or may be related to some of the public policy initiatives such as the creation

of the Health Professions Review Board and its oversight of all the Colleges. The College currently has approximately 20 files before the Health Professions Review Board. Each of these requires submissions and active engagement. It is expected that we will continue to see an increase in our legal costs over the next year or two. The College will also continue to engage actively with the Review Board attempting to describe to government decision makers some of the unique features of psychology complaints, given that many of our complaints result from a basic disagreement with the professional opinion of a psychologist. While fees remain the same for the 2013 renewal, the Board is reviewing the professional fee structure for the next few years and will communicate any proposals prior to renewal for the 2014 year. It is important to take a moment to appreciate the extremely hard work and dedication of our staff, committees and the Board in keeping fees the same for over a decade. This is no small feat given the rapidly changing healthcare climate, legislative changes, work volume, and increasing number and complexity of complaints.

One area of complaint growth has been registrants complaining about other registrants. While a few of these have highlighted public protection concerns, others appear to stem from institutional policies and decisions not related to practice issues. In the draft revised *Code of Conduct* now posted on the website in the Registrant portal, you will note that it is proposed that standards 7.14-7.16 be deleted. The additions to section 32 of the *Health Professions Act* were made subsequent to the introduction

continued on page 2

Board Election

Nominations are invited for serving on the College Board. There are two positions open. The Official Notice of Election is enclosed in this issue along with procedural information. Nomination papers must be received at the College by **November 5, 2012**.

Stay Tuned and Keep Informed

See the following link for information on upcoming changes to the *Family Law Act*: <http://www.ag.gov.bc.ca/legislation/family-law/index.htm>.



Online Renewal:

Renew and pay online. Renewal instructions will be sent to all registrants for online renewal and payment. (See box on page 2.) The renewal deadline is **December 31, 2012**. Please contact the College or consult the website if you have not received your renewal instructions by **November 23, 2012**.

College Board

John Carter, *Ed.D., R.Psych.*

Michael F. Elterman, *M.B.A, Ph.D., R.Psych.*

J. Dean Readman – *Public Member*

Henry Harder, *Ed.D., R.Psych.* – *Chair*

Jenelle Hynes – *Public Member*

Russell King, *Psy.D., R.Psych.*

Leora Kuttner, *Ph.D., R.Psych.*

Hendre Viljoen, *Ph.D., R.Psych.*

IN THIS ISSUE

Letter from the Chair of the Board

Code of Conduct Revisions

Update on Renewal: "Online and Streamlined"

Renewal Policies

Listing of Registrants

- New Registrants
- In Memoriam

Board Elections (inserts)

Letter from the Chair continued from page 1

of these standards. These additions make the reporting responsibilities of registrants to our College (and to other Colleges) clear, making the Code standards duplicative. Please review the proposed draft changes carefully and submit any comments or queries as soon as possible, and no later than October 31, 2012.

There are two elected positions on the Board which are open for nominations. Each position is for a three year term. Michael Elterman and Hendre Viljoen are the incumbents and have both indicated that they are running for a second three year term. All interested full registrants are encouraged to consider getting involved – by running for the Board, serving on College committees, or becoming oral examiners or regulatory supervisors. Election materials and nomination forms are included with this *Chronicle*.

During the past year we sadly lost two individuals who each contributed significantly to the College over a number of years: Wayne Morson and Michael Fellman. Wayne was a public member on our board for six years. After his six year term, he continued to be involved with us by serving as a member of the Inquiry Committee. Shortly before Wayne passed away, I sent him the following letter:

On behalf of the College of Psychologists of British Columbia I wanted to make sure you were aware of our deep appreciation for your many years of involvement with the regulation of our profession. You have been a stalwart of integrity and common sense. Your business acumen and solid grounding in organizational structure and Board governance have been a beacon of light along with your steady hands and calm demeanour. The generosity of your time and expertise is of special note. We are tremendously grateful. It is important for you to know that these contributions have made a significant difference. The College of Psychologists of British Columbia is a better organization because of our good fortune in having your expertise and involvement over these past 8 years. I have been honoured to serve with you on the Board. I am so sorry to hear of your current illness and wish you strength and patience as you deal with the

days ahead. Our warmest wishes.

We were also very honoured that Wayne's family asked our Registrar to speak at his memorial service. Wayne passed away on June 21, 2012 and will be dearly missed. Michael Fellman was a public Board member. After serving for several years as a public member on the Registration Committee, Michael agreed to have his name go forward to the Board Resourcing and Development Office as a public member of the Board. He was appointed to that position in January 2011. Michael passed away on June 11, 2012. We sent the following letter to his family:

Michael Fellman's contributions to the College of Psychologists of British Columbia were many. He began as a public member of our Registration and Discipline Committees and his service was recognized by the Government of British Columbia when he was officially appointed as a designated public member on the College Board. We will miss him greatly. Michael was a voice of wisdom and calm. As a master historian, Michael used his vast knowledge to provide much needed context and understanding of current problems. As we struggled with new challenges, his was the voice of experience that gently informed of how such challenges had been faced in the past. His brilliance was in translating that historical experience into wise and pragmatic advice for the current circumstance. Michael had great compassion and kindness. He actively and intelligently sought to provide support in all of the appropriate ways. His treasury of relevant anecdotal gems added both depth and humour to our meetings. Interpersonally, Michael's warmth and concern was ever present. His commitment to fairness and due process, in the context of great understanding and compassion, was a constant. The Board of the College of Psychologists of British Columbia will be engaging in active discussion about ways to honour his contributions and his memory. Michael will be ever appreciated and sorely missed.

While we await the appointment of a new public member to the Board, let me take

this opportunity to thank our other public Board members, Jenelle Hynes and R. Dean Readman for their continued service on behalf of our profession.

Lastly, I am pleased to remind registrants that we plan to conduct renewal for the 2013 year completely online. Please read the special section in this *Chronicle* on the 2013 Renewal Process to ensure you are able to complete your registration renewal on time, and with the ease and expediency of our new online system.

I am honoured to serve as the Chair of the Board of the College of Psychologists of BC.

Respectfully submitted,
Henry Harder, Ed.D., R.Psych.

Important Announcement

Renewal: Online and Streamlined

Given the high participation rate (over 70%) along with the efficiency and smoothness of last year's online renewal, the Board has directed that the College conduct registration renewal online. This upcoming renewal cycle, all registrants are expected to renew online. Online renewal and payment are the best way to ensure that you meet the December 31, 2012 deadline. The College will not be mailing paper renewal forms this year. After you complete the online renewal, please print off a copy for your own records. A paper form will also be available for download if there is a reason why a registrant is unable to complete the form online. Regardless of renewal method, your form and payment must be received by the College on or before **December 31, 2012**.

Renewal instructions will be mailed by the third week in November. If you have not received your instructions for renewal by November 23rd, 2012, please consult the College website for instructions or call the College office.

Continuing Competency Compliance and Renewal 2013

The Quality Assurance Committee reminds registrants that with renewal for 2013, Form B will be eliminated. Registrants are responsible for maintaining their own records regarding banked hours. Registrants will no longer be required to provide documentation supporting their claim of medical or parental leave partial exemption at the time of renewal, but instead will be required to submit this

documentation at the time they submit their activity log sheet in the event they are chosen for the Continuing Competency Program (CCP) random audit. Registrants will still be responsible for signing a declaration that they are in compliance with the CCP requirements at the time of renewal. This statement continues to form part of the attestation made on renewal Form A. Registrants must

determine whether they qualify for any partial exemption of CCP requirements, and ensure that they are in compliance with the requirements specified for their circumstance before signing this attestation. Your signature on the attestation signifies that you have met all requirements for renewal, including compliance with the Continuing Competency Program requirements.

Annual Registration Renewal Policies (Renewal Deadline: DECEMBER 31, 2012)

A. General Requirements (see Bylaw 53)

1. Due Date: The following is due at the College office on or before December 31:

- (1) registration renewal form including signed attestation (online or paper) and all the information requested therein (including any updates to this information)
 - (2) renewal fee paid via cheque, online payment, or money order.
- 2. Reinstatement:** The registrar must cancel the registration of a registrant who has failed to pay a renewal fee or another fee within the required time: see Health Professions Act s. 21 (3). Registrants should also refer to Bylaw 53(3)(g) which requires payment of any "outstanding fees, levies or debts owed to the College".
- 3. Possible Disciplinary Action:** Individuals who have been removed from the Register but continue to practice will be considered in violation of the Psychologists Regulation and the Code of Conduct.
- 4. Annual Certificate:** Please see Bylaw 53(8). Registrants will receive an annual registration certificate by mail at the completion of renewal. Additional copies of certificates can be requested for a fee from the College office. Bylaw 53(8) requires that current certificates be prominently displayed.

B. Fees

- 1. No Late Payments:** The College can accept cheques post-dated no later than December 31. Please see HPA s. 21(3)(b).
- 2. Amount Due:** As noted above, Bylaw 53(3) paragraphs (g) and (h) require every registrant to deliver the amount of any outstanding fees, levies, or debts owed to the College, as well as applicable fees for renewal, in order to maintain registration. The full amount for renewal is due on or before December 31. The College does not accept or provide for payment plans.
- 3. Returned Cheques:** Registrants whose cheques are returned by the bank for any reason will be considered to have not paid their renewal fee. In addition, an administrative fee of \$50.00 will be charged. Registrants who fail to pay all fees owing by the deadline will have their registration cancelled as per HPA s.21(3)(b).
- 4. Paying Online:** Registrants are invited to submit their renewal fees by using the online payment option of any of the following: Royal Bank of Canada, Scotiabank, Bank of Montreal, Toronto Dominion Bank/Canada Trust, HSBC, CIBC, or credit unions. Your invoice number is your four digit registration number. Follow the instructions of your online banking program, select the College of Psychologists of BC as your payee, and print off the receipt of your payment for your records.

C. Professional Executor

Registrants are required to provide updated information regarding their professional executor, or to attest that information they previously supplied to the College remains unchanged.

D. Supporting Documents

- 1. Out of Province:** Registrants placing themselves in the Out of Province category must submit documentation of their registration/ licensure to practice psychology by a regulatory body in the other jurisdiction.
- 2. Non-Practicing:** Registrants moving into the non-practicing category for medical reasons should provide a physician's note.
- 3. Moving to Active Practice:** Registrants who were non-practicing due to medical reasons must submit documentation attesting to their readiness to resume the practice of psychology if they are planning to move to Active Practice.

E. Changes/Additions to Information on the Renewal Form

- 1. Change of Register Address:** Registrants should refer to HPA ss. 21(2) and 54(1), and Bylaw 50(3). An address for physical premises is required (i.e., post office boxes are not acceptable, except for rural addresses, in which case a registrant should provide both a land address and a post office box).
- 2. Change of Address where Records are Kept or Change of Directory Address:** Registrants should indicate such changes in the space provided.
- 3. Change of Name:** Registrants who have changed their legal name over the past year under the Name Act must provide the College with their full legal name for inclusion on the Register. The College may request supporting documentation. Registrants who have adopted new professional, business, or trade names, as a result of marriage or otherwise, must also provide these names to the College, exactly as spelled or punctuated in actual use.
- 4. Change of Registration Category:**
 - a) Registrants moving categories must provide supporting documentation as above in Section D.
 - b) Registrants wishing to remain in the Non-Practicing category beyond the current two-year limit should submit a written request to the College. All registrants who were Non-Practicing due to medical reasons must submit documentation attesting to their readiness to resume the practice of psychology if they are planning to move to active practice.
 - c) Registrants seeking to move from the Retired category to active practice should make a written request to the Registration Committee. The Committee will review the registrant's length of time away from active practice, current competence, and fitness to practice in evaluating the request to resume active practice.
- 5. Change of Credentials:** Registrants who are currently registered at the master's level and wish their registration status to reflect a recently-acquired doctorate degree must make a written request to have the doctorate reviewed by the Registration Committee. The request must include an original transcript sent directly to the College by the degree-granting institution. The doctorate degree will be reviewed according to current registration criteria (available on the College website under "Applicants").

Revisions to the Code of Conduct

Enclosed in the last edition of the *Chronicle* was a draft revision to the *Code of Conduct*. The draft has also been available on the College website within the Registrant Portal (www.collegeofpsychologists.bc.ca/registrants) since March 2012. Since circulation, registrants

have provided valuable feedback which has been considered by the Board and College committees and incorporated where appropriate. It is the Board's intent to post a final proposed draft of the *Code* in early

October for implementation in 2013. Any further changes to this second draft will be made subject only to legal advice. Please review the draft carefully and note the changes listed in the table at the end.

Information Meetings

Please come to be informed about the status of the College's proposal regarding new classes of registration and regulatory challenges of collaborative care.



Vancouver:

November 29, 2012 – 6:00 to 8:00 p.m.

The Arbutus Club

2001 Nanton Avenue, Vancouver, BC

A light dinner will be available.

Victoria:

TO BE ANNOUNCED

Please RSVP if you plan to attend one of these meetings:

By Telephone: (604) 736-6164 or Toll-free in BC: (800) 665-0979
and press 307 when the auto-attendant picks up to leave a message.

By Fax: (604) 736-6133

If you are interested in having an information session in your area (Groups of 10 registrants or more), please contact the College.

Registrants added to the register since the last *Chronicle*

Bean, Graham
Blake, Treena Marie
Caprio, May Darlene
Dhaliwal, Gurmeet Kaur
Edgar, Maureen Rae
Gelb, Shannon Renee
Ginter, Brett Bradley
Hallenburg, Kris Steen
Handley, William
Haring, Michelle Louise
Henderson, Natalie Anne Rocke

Hiebert, Myrna
Holtzman, Susan Beth
Klein, Carolin
Kubak, Franz Alexander
Kwee, Janelle Lynne
LeHouillier, Carla
Martinez, Katherine Anne
Malekjah, Rasoul
McKenney, Katherine Stewart
McWalter, Alison Sheila
Mercer, Sterett Hawes

Michelle-Pentelbury, Linda Celia
Mikami, Amori
Narang, Paminder
Reid, Gavin
Sherrard, Sarah
Tangri, Poonam
Walsh, Zachary Charles Phillip
Wang, Adrienne Ya-Chun
Watkins, Alexandra Christina
Weinzierl, Kristin Michelle
Young, Frank David

In Memoriam

Thomas Kay ~ Harvey Donald Plouffe ~ Parry Pournadeali ~ Eroca Shaler

 College of Psychologists of British Columbia

404 - 1755 West Broadway, Vancouver, BC V6J 4S5

Telephone: (604) 736-6164 (800) 665-0979 (BC only) Facsimile: (604) 736-6133 www.collegeofpsychologists.bc.ca

COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA

NOTICE OF ELECTION AND CALL FOR NOMINATIONS FOR COLLEGE BOARD

Nominations are invited for serving on the College Board. Please provide your name and registration number and insert your nominee's name and registration number with his/her signature consenting to stand for election on this form. The deadline for nominations is **November 5, 2012**. The Bylaws and policies which govern election to the College are listed below and continue on the reverse side of this page. Please review these carefully to ensure eligibility.

Eligible registrants are encouraged to become involved in the College by serving on the Board. Registrants who have served on College Committees or have other significant relevant experience (oral examiners, supervisors) are especially encouraged to run for election to the Board. Board meetings are typically held on the third Friday of every other month. As College Committees are chaired by Board members, candidates should expect an on-site time commitment of 1½ days per month on average. Most Committees meet on a monthly basis. Additional time is required for meeting preparation.

In addition to the above formal requirements, the College promotes excellence in governance and encourages the nominations of registrants to the Board who have demonstrated commitment to the College through public service including past service on Committees or as a regulatory supervisor or oral examiner. The knowledge and experience of registrants who have worked with the College enhances the effectiveness of the Board. The College also recognizes that a diversity of professional skills, experience, and approaches is key to successful Board performance, and encourages nominations of registrants who reflect the cultural and geographical makeup and diversity of the psychology profession.

Policies A registrant is "eligible for election" under Bylaw 3(6)(a) if, at the time the registrant is nominated:

- (a) the registrant is on the full register of the College;
- (b) the registrant has not had limits or conditions imposed by order or made by undertaking on the registrant's practice or on the management of the registrant's practice or been fined or reprimanded by the College, under sections 36, 37.1 or 39 of the *Health Professions Act*, in the two years preceding the date of nomination;
- (c) the registrant's registration has not been suspended or cancelled in the six years preceding the date of nomination;
- (d) there is no outstanding citation against the registrant;
- (e) the registrant signs a declaration that they have not committed an indictable offence in the 10 years preceding the date of nomination and has submitted to an up-to-date criminal records check;
- (f) the registrant is not in default of payment of any fees, levies or debts owed to the College;
- (g) the registrant, if a holder of any position on the board or staff of any professional psychological association other than the College, has undertaken to immediately resign that position if elected; and
- (h) the registrant, if an employee of the College, has undertaken to immediately resign that position if elected.

Board Election Dates - This Official Notice of Election is included with the Fall 2012 issue of the *Chronicle* for all Full Registrants. This Official Notice includes information about the nomination procedure, election procedure, and nomination papers. All Nomination Papers must be received at the College by 4:30 p.m. on **November 5, 2012**. Nominated candidates that are deemed eligible will be contacted to provide a brief biography respecting their activities on behalf of the profession. If there are more than two candidates for the two Board positions, all Full Registrants will receive on or before **November 18, 2012** the Election materials consisting of ballot, biographies, and notice of the time and date by which ballots must be received in the College office.

Oath of Office - The *Health Professions Act* places an obligation on all Board members to swear an Oath of Office. The oath is as follows: " I do swear or solemnly affirm that: I will abide by the Health Professions Act and I will faithfully discharge the duties of the position, according to the best of my ability; I will act in accordance with the law and the public trust placed in me; I will act in the interest of the College as a whole; I will uphold the objects of the College and ensure that I am guided by the public interest in the performance of my duties; I have a duty to act honestly: I will declare any private interests relating to my public duties and take steps to resolve any conflicts arising in a way that protects the public interest: I will ensure that other membership, directorships, voluntary or paid position or affiliations remain distinct from work undertaken in the course of performing my duty as a board member."

COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA – EXCERPT OF ELECTION BYLAWS

- (1) The registrar must supervise and administer all board elections and, subject to these bylaws and any board policies not inconsistent with these bylaws, may establish procedures for that purpose.
- (2) The registrar must notify every full registrant of a board election by giving written notice at least 60 days before the term of office of a board member expires.
- (3) The notice under subsection (2) must contain information about the nomination procedure and the election procedure, including nomination papers.
- (4) A full registrant may nominate not more than two full registrants for each vacant position on the board.
- (5) A registrant making a nomination must deliver the following to the registrar at the offices of the College not later than 45 days before the term of office of a board member expires: (a) the nomination papers; (b) the written consent of the person nominated.
- (6) If the registrar is satisfied that a person nominated under subsection (5) : (a) is eligible for election, (b) has been nominated within the time and as required under these bylaws, (c) has given the required consent, and the registrar must declare that person a candidate for election.
- (7) A person declared to be a candidate for election under subsection (6) may deliver the following to the registrar within five days after the date the candidate's nomination papers were filed: (a) a brief biography of the candidate; (b) information respecting the candidate's activities on behalf of the profession.
- (8) Not later than 28 days before the term of office of a board member expires, the registrar must send to each full registrant (a) one election ballot, (b) any information provided by a candidate as permitted in, and within the time required by, subsection (7), and (c) notice of the time and date by which election ballots must be delivered to the offices of the College for counting.
- (9) No person may distribute information respecting a candidate for election other than as contemplated in subsection (8).
- (10) Each full registrant may cast one vote for each board position to be elected.
- (11) The registrar must be satisfied that each ballot is submitted by an eligible voter and that the anonymity of each voter is assured in the counting of ballots.
- (12) The candidate for election receiving the most votes on the return of the ballots is elected.
- (13) In the case of a tie vote, the registrar must select the successful candidate by random draw.
- (14) The registrar must resolve any dispute or irregularity with respect to any nomination, ballot or election.
- (15) Where the number of persons nominated is less than or equal to the number of board positions at the close of nominations, all the nominees are elected to office by acclamation.
- (16) The registrar must publish the results of the election on the College website as soon as practicable, and in the next edition of any College publication.
- (17) Before the board's first meeting following a board election, all board members must sign the board member's undertaking set out in Schedule A.

My signature below confirms that I have read the above information.

Name of Nominator: _____ **Registration No.** _____

Signature of Nominator: _____

Name of Nominee	Registration Number	Nominee's Signature