



Chronicle

College of Psychologists of British Columbia

NEWS AND INFORMATION FROM THE COLLEGE OF PSYCHOLOGISTS

Fall 2016

Letter from the Chair of the Board

Dear Registrants,

It is my pleasure to provide an update to registrants on the interesting array of issues currently before the College and the College Board and to share some comments and observations about the various articles covered in this issue of the Chronicle including public policy matters, Practice Support Checklists for registrants, consideration of changes to the Continuing Competency Program, and the Professional Executor requirement.

Public Policy Matters before the Board

It is a very busy time. In addition to the variety of activities managed by our staff related to application processing, investigation of complaints, running the continuing competency program and the practice support service, an increasing amount of time has also been required to attend to public policy matters. For example, in just the past few months, the Board was asked to give consideration to a proposal to the Provincial Government to change health profession regulations in support of emergency naloxone administration. This was in response to the Provincial Health Officer's declaration of a public health crisis due to opioid overdose deaths. The focus of the proposed revisions was to include registered psychologists as health professionals designated among those able to administer naloxone. The Board supported the inclusion of psychologists among those authorized to administer emergency naloxone. Since that time, the Ministry of Health has proposed and enacted amendments to the *Health Professions General Regulation* allowing anyone, including any healthcare professionals, social workers,

first responders (e.g. police, firefighters) and citizens, to administer naloxone to someone appearing to be suffering from an opioid overdose.

A second new issue that was before the Board concerns emerging issues related to Medical Assistance in Dying (MAiD). As this is a new and uncharted area of practice, the Quality Assurance Committee was asked to develop a checklist for registrants on this topic. The draft Practice Support Checklist for MAiD is now posted on the registrant portal for comment and feedback. Many thanks to Brenda Kosaka, Ph.D., R.Psych. for her assistance and input in the original development of this checklist and to Theo de Gagne, Ph.D., R.Psych. for his input and review. The issues for registrants who may be asked to provide professional opinions with regard to any of the issues touching on access to MAiD are sensitive and complex. It is hoped that this checklist will provide some assistance in this regard. Registrants are encouraged to provide feedback and comments before the document is given final approval by the Quality Assurance Committee.

New Senior Staff Position at the College

I am pleased to formally announce that David Perry has been hired in the position of Director of Policy and External Affairs. The College worked closely with David in his former role as our government relations consultant when he worked with Ascent Public Affairs. We are delighted that he has joined our senior staff. This is a very timely addition, given the challenges facing the College.

Checklists for Registrants from the QAC and the Practice Support Service

In addition to the draft MAiD checklist, the Board is pleased to note that all of the other checklists which have been posted for an extended time period for comment and feedback have now been approved by the Quality Assurance Committee and are posted on the College website for registrant use. These Practice Support Checklists cover the following important topics: informed consent & assent, providing supervision, issues related to naming and being a professional executor, use of email and other electronic media, use of social media, considerations on releasing information, responding to requests for release of information, telepsychology, issues in advertising and planning for retirement. While now posted in final form, any questions or concerns are invited via feedback@collegeofpsychologists.bc.ca. Many thanks to the Director of Practice Support for her work on these checklists, in addition to the hard work of the Quality Assurance Committee and the Deputy Registrar. These are timely and informative and registrants would be well-served to make the checklists a part of their professional toolkit.

Continuing Competency Program Review

I encourage registrants to read the article on the continuing competency review and the reality that the College's program needs to

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COLLEGE BOARD

- Kenneth Cole, *Ph.D., R.Psych.*
- Catherine Costigan, *Ph.D., R.Psych.*
- Henry Harder, *Ed.D., R.Psych.*
- Sandra James, *Public Member*
- Pippa Lewington, *Ph.D., R.Psych.*
- Marlene Moretti, *Ph.D., R.Psych.*
- J. Dean Readman, *Public Member*
- Lisa Seed, *Public Member*
- Charles T. Wormeli, *Ed.D., R.Psych.*

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take into account an expectation for actual practice assessment. Input and engagement on the development of new components or additions to our current requirements is an important way to ensure your voice is heard as this review moves forward.

Keeping your Professional Executor information up to date

It is important to ensure that your professional executor information is up to date. See the article in this issue for more information. In naming or reconfirming a professional executor, it is worth bearing in mind the consideration of requiring explicit consent for the College to contact your executor should the need arise.

Indigenous Cultural Competency Task Force

At its September meeting, the College Board adopted the following Terms of Reference for the Indigenous Cultural Competency Task Force: 1) Maximizing the College's Board, Committees, and Staff training and knowledge of indigenous cultural competency issues; 2) Identification of those aspects of College functioning and structure where particular attention should be paid to ensuring inclusiveness and specialized training. 3) Assessing current level of registrant participation in indigenous cultural competency training to inform how to best maximize the indigenous cultural competence of registrants. 4) Review of the Code of Conduct to ensure appropriate coverage of indigenous cultural competency standards and to enhance registrants' awareness of indigenous cultural competency issues.

Chaired by current board member Henry Harder, Ed.D., R.Psych., other members of the task force include myself, and fellow registrants Sarina Kot, Ph.D., R.Psych. and Kamaljit Sidhu, Ph.D., R.Psych. Interested registrants should take note of the call out for task force participation included in this issue.

Board Elections

There are two positions open for professional board members as of January 1, 2017. Henry Harder, Ed.D., R.Psych. is completing his term on the Board. Henry has been active with the College since our early days under the *Health Professions Act* and has made contributions as Chair of the Board, Chair of the Inquiry Committee, and currently serves as Chair of the Quality Assurance Committee. On behalf of all registrants I want to take the time to acknowledge the hundreds of hours Henry has voluntarily invested in the regulation of our profession. Happily I am pleased to announce that he has agreed to serve as Chair of the newly formed Task Force on Indigenous Cultural Competency. The second open position is mine, as I am completing my first three year term. I have agreed to let my name stand as a nominee for a second term. Eligible registrants are encouraged to review the documentation included in this Chronicle. Previously having served on a College committee and other involvement in professional regulation is an asset. While the time commitment is not small, I have found my time on the Board to be very rewarding and the matters before the Board continue to be challenging and are of real importance to the future of our profession.

Respectfully yours,
Marlene M. Moretti, Ph.D., R.Psych.
Chair of the Board

2017 Renewal

The renewal process will start mid-November. Please ensure that the College has a current email on file as all renewal information and correspondence will be sent electronically. We will also be sending detailed instructions and FAQs on how to log into the registrant portal, complete the online form and submit payment. This information will be posted on the College website as well. Please take the time to review these materials to avoid errors and delays.

In order for your renewal to be complete **both** form and payment must be received at the College by December 31st. Registrants are encouraged to complete the payment process online. This ensures that your renewal will not be impacted by seasonal or other delays in mail delivery. Please also note that this year December 31st falls on a Saturday and the College office will be closed. Payment can be made by cheque, money order or through online banking. Credit cards are not accepted.

Please be sure to touch base with your professional executor before you renew. See the article in this edition of the Chronicle for more information regarding this requirement.

We invite you to contact the College if you have questions. Please keep in mind that the end of the year is a very busy time for the College and your patience is appreciated. We are always looking for ways to improve the renewal process by providing you with all the necessary information and assistance well in advance and we look forward to making this year's renewal a positive experience.

WEBSITE UPDATE

As announced in the last Chronicle, the College has been working on a new website, It will launch in the coming weeks. Those familiar with the existing website will find all of the same functions, plus some new features designed to make finding information about the College's responsibilities and activities easier. Registrants will find new practice support checklists, applicants will find new tools to help them understand the registration process and the public will find information about registrants is more concisely presented and more information about what the college can and cannot investigate and act on. Information available to the public about registrants will now include highest degree on which registration is based, conferring institution and date of initial registration. Limitations or conditions on practice and public notifications which have always been made available to the public on the existing website archive will now also be linked to the registry in compliance with the standards established by the British Columbia Health Regulators and in response to requests to make accessing all public information about registrants less complicated.

Interested in joining the College Task Force on Indigenous Cultural Competence?

Interested registrants are asked to submit an email to feedback@collegeofpsychologists.bc.ca.

Continuing Competency Program Review

Quality assurance programming amongst health regulators is changing to meet public and government expectations about competence of health professionals and the quality of the services they provide. Continuing education (or “competence maintenance”) is recognized as a necessary ongoing process to maintain and/or enhance competence but is no longer viewed as sufficient as a quality assurance measure. Government expects that regulators will move beyond quality assurance models that rely mainly on CE requirements and shift to programming that incorporates competency based assessment, such as examinations. Another issue on the radar is a common criticism of regulation as overly focused on entry-to-practice competence and less focused on continuing competence. Traditional regulatory models typically deal effectively with extremes (e.g., complaints or denial of registration) but contribute little to general improvements in safety and quality. Current public policy requires that regulators take a career long perspective with regard to professional competence and demonstrate concern with the full spectrum of practice – not just incidents that lead to complaints and discipline (Lewis, 2014).

For these reasons the Quality Assurance Committee (QAC) has, over the past year, undertaken the task of reviewing the College’s current continuing competency program as well as the quality assurance programs of other health regulatory bodies. The objective is to inform future changes or additions to the existing program with a particular focus on practice assessment. For reference, registrants are referred to CPBC Bylaw 55.5 “Practice Assessments”.

As part of their review, the Quality Assurance Committee sought registrant feedback regarding competency-based assessment of practice. The survey asked for registrants’ views on the various assessment methods currently employed by health profession regulators and health profession educators including written examinations, self-assessments, multi-source feedback, objective structured clinical examinations (OSCE), file audits, chart stimulated recall and office visits.

A total of 50 registrants completed the survey and their participation is much appreciated. Given the small sample size, a descriptive summary of issues identified is presented here. Issues identified as important for the College to consider as part of developing the new requirements included validity of methods, relevance to practice and cost / time burden on both registrants and the College. These are key issues also identified by the Quality Assurance Committee and they will continue to consider them as this review moves forward. Several registrants also requested that the College consider the high standards already required for entry into the profession and have trust that registrants will continue to invest time and resources into the maintenance of their competence. Others suggested that the College already has a complaints process and that concerns about registrants should be addressed through that mechanism rather than quality assurance.

The current continuing competency program is completely based on registrants’ ability to self-assess their needs and to select activities based on that assessment. This is an important defining component of the current program

and it is expected that this component will remain. At the same time, the program needs to be responsive to public policy shifts in emphasis and attention. Developing our own program that meets changing public policy expectations with regard to the practice assessment component is a necessary step. At this stage, it is considered that components will be added to the existing program to achieve this objective.

A QA practice assessment is not intended to be punitive and in fact there are confidentiality provisions in the Health Professions Act that explicitly protect the information from being communicated to other committees within the College. The QAC has clearly circumscribed authority to disclose information from a practice assessment to other committees and would do so only under very specific circumstances where the action is considered necessary to protect the public (See HPA s.26.2). If competence deficiencies were to be identified through this process, the QAC would take a collaborative approach to the solution and make recommendations for remediation (See HPA s.26.1).

If you would like to participate in discussions related to the development of a practice assessment model, the Quality Assurance Committee invites registrants to contact the College (feedback@collegeofpsychologists.bc.ca).

Reference

Lewis, S. (2014, October 6). The World has Changed. Can Regulation Keep Up? Lecture presented at BC Health Regulators Forum, Vancouver, British Columbia.

Medical Assistance in Dying (MAiD)

On June 17, 2016, the federal government passed legislation to amend the Criminal Code to allow medical assistance in dying under limited circumstances and only through a process which involves the opinion of two independent medical assessors who must be either a medical practitioner or a nurse practitioner. All registrants should be aware that it is still a criminal offense to counsel a person to commit suicide. All registrants should ensure that they do not, and cannot be seen to be, directing a patient to consider medical assistance in dying and suicide.

The role of registered psychologists in the MAiD process could be in providing information or assessment services to medical assessors with regard to the decision-making process of an individual who has sought out MAiD. Please see the **Practice Support Corner** in this issue of the Chronicle to read and review the draft Practice Support checklist on this topic. We encourage careful review of this document and invite comments and feedback. The draft MAiD checklist can also be accessed in the registrant portal. Feedback can be sent to feedback@collegeofpsychologists.bc.ca.

DATES AND LOCATION OF INFORMATION MEETINGS
ARE AVAILABLE ON THE LAST PAGE OF THIS CHRONICLE

Online Registrant Workshop

The College offered the 2015 Continuing Competency workshop, “Lessons from the Past and Prepping for the New Reality”, four times in 2015 to approximately 25% of all registrants actively practicing in BC. The post-workshop quiz remains accessible for those who have yet to take it.

The College is working on an online version of the workshop and is hoping to offer it in early 2017. As with the previous in person workshops, the online version workshop will meet the regular continuing competency requirements for the year in which it is taken and/or banked for the following year. The College will also be considering future dates for more in person workshops of this kind.

Stay tuned for more information.

Professional Executor Requirement: A Reminder and an Update

Is your professional executor willing and able to continue to serve in this role?

The requirement to name a professional executor applies to all registrants who own (i.e. have primary control over) any practice records. Last year, at registration renewal, a handful of registrants were caught in a situation where their professional executor resigned from the College, apparently without providing notice to them, leaving them without an executor.

Confirm your executor's continued willingness to serve at least annually and prior to completion of your annual renewal form. If you serve as someone's professional executor and you are intending to resign (or considering resigning) from the College at next renewal, immediately inform the registrant who has named you. This will allow for them to identify another registrant in advance of the upcoming renewal.

Does your professional executor have adequate information about your practice and records in order to carry out their role?

Professional executors are expected to handle matters in the event of your death or incapacitation. While their primary function is for the purpose of proper management of records, in the case of a deceased or incapacitated registrant with an active clinical practice, an executor's role extends beyond mere record management. While it is unpleasant to contemplate, all registrants must consider the possibility of death or incapacitation and provide their executor with adequate information to manage their records and active practice should the situation arise. The College has developed a checklist to assist registrants in this task and the checklist is available on the College website.

Consent to Contact

Imagine that you are suddenly and completely unable to attend to your private practice clients. Your spouse and/or family members should know what a professional executor is, who they are, have their contact information and be prepared to engage their assistance if required. Your professional executor should be a registrant who you respect and trust. You should be comfortable with them having contact with your family members and the College in the event of something happening to you as there may be situations in which the College must facilitate information exchange.

The College is considering requiring registrants' explicit consent to contact and facilitate information sharing with a professional executor should the need arise. We welcome your comments and feedback regarding this contemplated change at feedback@collegeofpsychologists.bc.ca

Practice Support: Checklists

The College is pleased to announce the publication of 10 checklists to assist registrants in considering a variety of common practice issues of interest or concern. The Quality Assurance Committee has worked very hard in developing and finalizing these checklists. The College has checklists for the following areas:

Use of Email and Other Electronic Media to Communicate with Clients
Considerations When Contemplating Releasing Information in Various Circumstances
Informed Consent and Assent
Issues in Advertising
Responding to Requests for Release of Information

Telepsychology Services
Use of Social Media
Planning for Retirement, Relocation or Extended Absence from Practice
Activities for Appointing and/or serving as a Professional Executor
Provision of Supervision Services

It is hoped that the checklists will be helpful to registrants and the College looks forward to receiving your feedback with regard to their utility and ideas for additional practice support tools. Please bear in mind that the final decision on the course of action to be taken in any practice situation is made by the registrant and checklists are not intended as a substitute for the professional judgment and responsibility of the registrant. These checklists are available on the College website.

The following individuals were added to the Register

Dr. Jeffrey Ansloos, Registered Psychologist
Dr. Anoosha Avni, Registered Psychologist
Dr. April Louise Beckmann, Registered Psychologist
Ms. Doris Elaine Born, Registered Psychologist
Dr. Francois Barend Botha, Registered Psychologist
Dr. Matthew Lee Burnett, Registered Psychologist
Dr. Alexandra Carter, Registered Psychologist
Dr. Carla R. Dassinger, Registered Psychologist
Dr. Rachelle Marie Dominelli, Registered Psychologist
Dr. Carlton Thomas Duff, Registered Psychologist
Dr. Tatjana Elez, Registered Psychologist
Dr. Jodie Reanna Gawryluk, Registered Psychologist
Dr. Ashley Heiner, Registered Psychologist
Dr. Joanna Herba, Registered Psychologist

Dr. Heather Angela Kathryn Jacques, Registered Psychologist
Ms. Jennifer Larush, Associate Psychologist (Corrections)
Dr. Debbie Leung, Registered Psychologist
Dr. Pauline Booling Low, Temporary (Supervised)
Dr. Thomas Charles Motl, Registered Psychologist
Dr. Sylvia Anna Nay, Registered Psychologist
Ms. Carmen Lorraine Neufeld, Associate Psychologist (Corrections)
Dr. Rashmeen Nirmal, Registered Psychologist
Dr. Rotem Regev, Registered Psychologist
Dr. Brett Samantha Robinson, Registered Psychologist
Dr. Hajera Rostam, Registered Psychologist
Dr. Sophia Sandhu, Registered Psychologist
Dr. Reena Preet Sandhu, Registered Psychologist

Dr. Natsumi Sawada, Registered Psychologist
Mr. Don Seatter, Registered Psychologist
Dr. Manbeena Sekhon, Registered Psychologist
Dr. Neru Sidhu, Registered Psychologist
Dr. Kelly Brook Smith, Registered Psychologist
Dr. Alina Sotskova, Registered Psychologist
Dr. Laura-Lynn Stewart, Registered Psychologist
Dr. Beverly Walpole, Registered Psychologist
Dr. Kevin Whitfield Registered Psychologist
Dr. Leah Joy Wilson, Registered Psychologist
Dr. Jason Paul Winters, Registered Psychologist
Dr. Rosa Wu, Registered Psychologist
Dr. Sandra Nicole Young, Registered Psychologist

IN MEMORIAM

The College was recently made aware of the deaths of the following registrants:

Harry Klonoff (#0132)
Former Registrant

Zoe Susan Simpson (#1453)
Registrant

Annalize Wilhelmina Booy (#1698)
Registrant

Practice Support Corner

The Practice Support Corner topic for this issue of the Chronicle is the important issue of Medical Assistance in Dying and the potential role for registered psychologists in this challenging area. Registrants are encouraged to review the Draft Checklist which follows and to provide any comments or feedback to the College by November 15, 2016. Feedback should be sent via email at: feedback@collegeofpsychologists.bc.ca.



College of Psychologists of BC

DRAFT CHECKLIST

Medical Assistance in Dying - FAQs and Checklist for Registrants

The FAQs and checklist below are intended to provide basic information and resources to registrants of the College of Psychologists of British Columbia in light of recent Criminal Code of Canada amendments to allow a person to request and receive, under certain limited circumstances, medical assistance in dying (MAiD).

Frequently Asked Questions:

When Can MAiD be performed and who provides MAiD?

In British Columbia MAiD can only be provided after evaluation by two independent medical assessors, specified as being either a qualified nurse practitioner registered in British Columbia or a physician, that have established the requesting patient meets the criteria for medical assistance in dying. Registrants of the College of Psychologists of BC are encouraged to consult the College of Physicians and Surgeons (CPSBC) Professional Standards and Guidelines and College of Registered Nurses of BC (CRNBC) Scope of Practice for Nurse Practitioners (page 38) as well as the College of Pharmacists Guidelines for details about the criteria and process. Additional information is also available at the Government of British Columbia Medical Assistance in Dying website.

Who can provide information on MAiD?

All registrants should be aware that it is still a criminal offense to counsel a person to commit suicide. All registrants should ensure that they do not direct, and cannot be seen to be directing, a patient to consider medical assistance in dying and suicide. The amendments to the Criminal Code allow healthcare professionals to provide information about MAiD when approached by a patient who is seeking information. Registrants are advised to limit the information they provide to patients looking to access medical assistance in dying to directing them to engage their doctor or nurse practitioner, who can discuss the options available to the patient or assist them to find someone who can help. For those patients without a physician or nurse practitioner to consult, every B.C. health authority has a designated person to help connect patients requesting information on assisted dying with a doctor or nurse practitioner who can provide guidance. See the health authority links below for information and contacts:

[Fraser Health](#)

[Northern Health](#)

[Interior Health](#)

[Provincial Health Services Authority](#)

[Island Health](#)

[Vancouver Coastal Health](#)

What is the potential role for a registered psychologist in a situation related to a request for MAiD?

The role of registered psychologists could be in providing information or assessment services to medical assessors with regard to the decision-making process of an individual who has sought out MAiD. This information sheet is intended to provide an outline of key considerations important to the registered psychologist in any role related to MAiD.

What should a registrant do if they are not comfortable having involvement in MAiD?

The new provisions for MAiD in BC do not compel registrants to accept referrals to assess patients related to their request for MAiD, and Standards 3.12 and 11.27 of the CPBC Code of Conduct provide clear direction to registrants who have conflicts of beliefs or values. Standard 8.2 gives further direction on providing the referring medical assessor with information about alternate providers. Those registrants employed in a public health setting or other circumstance in which they may be consulted as part of a MAiD process should confirm any decision not to take MAiD referrals with their employer. Registrants may make a personal choice not to accept a referral to assess patients related to a MAiD request based upon their values and beliefs

A Checklist for the Registered Psychologist: Providing an Assessment requested for MAiD

During the MAiD process, one or both medical assessors may refer a patient to a psychologist or other qualified practitioner with expertise in capacity assessment if they are unsure the patient has the capacity to give free and informed consent.

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College of Psychologists of BC

DRAFT CHECKLIST

Medical Assistance in Dying - FAQs and Checklist for Registrants

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As with all professional activities, registered psychologists who participate in MAiD requests must maintain compliance with all relevant provisions of the CPBC Code of Conduct. The following checklist is a non-exhaustive list of considerations for registrants who are considering providing an assessment of an individual who has requested MAiD, to assist the registrant in ensuring they are offering their services consistently with Code of Conduct requirements. Code Standards are provided for reference in brackets following checklist items.

- I have the requisite competency to perform a capacity assessment. (3.1, 3.2, 3.3, 3.5, 3.7, 3.10, 3.11, 3.21, 3.23, 3.25, 11.1, 11.2)
- I have ensured that I am aware of, and understand, current MAiD legislation at both the federal and provincial levels of government, and that I am familiar with the forms and reporting requirements of a consultant practitioner in the MAiD process. (3.7, 3.8, 7.9, 18.1).
- I have appropriately considered the requirements and range of issues in undertaking an Interview and possible formal assessment of the individual requesting MAiD, including, but not limited to, considering:
 - the presence of significant cognitive compromise,
 - the presence of affective states that may be influencing the individual's ability to make judgments, and
 - the ability to reason and make decisions regarding his or her medical situation and his or her MAiD request,in order to assess whether the individual is able:
 - to understand his or her illness and the purpose of his or her request,
 - meaningfully to review options to treatment,
 - to evaluate the risks and benefits of receiving and not receiving treatment, and
 - to evaluate the consequences and risks regarding all decisions relevant to the assessment of his or her capacity to consent. (3.3, 3.7, 3.10, 3.11, 3.14, 3.15, 3.16, 11.1, 11.2, 11.3, 11.6, 11.32, 11.33)
- I have considered and assessed the core issues of:
 - the competency of the individual to give informed consent for MAiD,
 - the ability of the individual to make health care decisions for him- or herself, and
 - the ability of the individual to request MAiD of his or her own free will. (11.2, 11.3, 11.6, 11.32, 11.33)
- I have ensured that my assessment is based on information and techniques that are appropriate, unbiased, and sufficient to address the referral questions. (3.7, 3.10, 3.12, 3.13, 3.14, 3.15, 3.16, 11.1, 11.2, 11.3, 11.4, 11.6, 11.22, 11.27, 11.28, 11.32, 11.33)
- I am aware and have considered that, dependent on the individual's specific medical condition, the ability to consent may fluctuate daily. (3.7, 3.13, 11.3, 11.6, 11.11, 11.28, 11.32, 11.33)
- I have confirmed the medical facts of the individual's care, including undertaking a solid review of past treatment care and priorities. (3.7, 3.12, 3.13, 3.14, 3.15, 7.9, 11.3, 11.6, 11.32, 11.33)
- I have considered the need to review availability of, and compliance to, previous and current treatment options pursued by the individual related to their grievous and irremediable medical condition. (3.7, 3.12, 3.13, 3.14, 3.15, 7.9, 11.3, 11.6, 11.32, 11.33)
- I will consult with medical personnel as appropriate to ensure my own understanding of the individual's medical condition and treatment options is sufficient to evaluate his or her capacity to consent. (3.7, 7.9, 11.3, 11.6, 11.32, 11.33)
- I have considered establishing what the patient's family understands, as appropriate. (3.14, 3.19)
- I have identified what if any, external forces/conflicts may be influencing the MAiD decision making. (11.3, 11.6, 11.33)
- I have relied upon the most appropriate and relevant psychometric tools and techniques in the assessment of the individual who is requesting MAiD. (3.2, 3.3, 3.7, 3.10, 3.15, 11.1, 11.2, 11.6, 11.15, 11.21)
- I have considered the need to assess the individual's understanding of the current MAiD protocol, which includes:
 - two independent witnesses,
 - a specific understanding of the word "independent,"
 - access and eligibility to receive MAiD includes a waiting period of 10 days, and
 - that exceptions may exist. (3.3, 3.7, 11.4)
- I will ensure that the individual understands he or she has the right to change his or her mind about a MAiD decision. (5.1, 18.1)
- I will appropriately specify any limitations to my opinions. (3.13, 3.18, 11.9, 11.11, 11.28)

Registration RENEWAL 2017

A. General Requirements (see Bylaw 51)

1. Due Date: The following is due at the College office on or before December 31*:

- (a) online renewal form including signed attestation and all the information requested therein (including any updates to this information).
- (b) renewal fee paid via cash, cheque, online payment, or money order.

*The deadline of December 31st falls on a Saturday this year. If you plan to pay using a cheque or money order, please ensure that it reaches the College office no later than the 30th as the College office and building will be closed on the 31st. Electronic bank transfers and online forms can be completed up to and including the deadline of the 31st. We encourage all registrants to complete the process electronically.

2. Reinstatement: The registrar must cancel the registration of a registrant who has failed to pay a renewal fee or another fee within the required time: see Health Professions Act s. 21 (3). Registrants should also refer to Bylaw 52(1)(c) which requires payment of any "outstanding fees, levies or debts owed to the College."

3. Possible Disciplinary Action: Individuals who have been removed from the Register but continue to practice will be considered in violation of the Psychologists Regulation and the Code of Conduct.

4. Annual Certificate: Please see Bylaw 55(4). Registrants will receive an annual registration certificate by mail at the completion of renewal. Additional copies of certificates can be requested for a fee from the College office. Bylaw 55(4) requires that current certificates be prominently displayed.

B. Fees

1. No Late Payments: The College can accept cheques post-dated no later than December 31 of this year. Please see HPA s. 21(3)(b). Online payments must be made no later than December 31st. Registrants may be required to provide evidence that a request for a funds transfer was made on or before that date.

2. Amount Due: As noted above, Bylaw 51(2) paragraphs (b) and (c) require every registrant to deliver the amount of applicable fees for renewal as well as any outstanding fees, levies, or debts owed to the College in order to maintain registration. The College does not accept or provide for payment plans.

3. Returned Cheques: Registrants whose cheques are returned by the bank for any reason will be considered to have not paid their renewal fee. In addition, an administrative fee of \$50.00 will be charged. Registrants who fail to pay all fees owing by the deadline will have their registration cancelled as per HPA s.21(3)(b).

4. Paying Online: Registrants are invited to submit their renewal fees by using the online bill pay option of any of the following: Royal Bank of Canada, Scotiabank, Bank of Montreal, Toronto Dominion Bank/Canada Trust, HSBC, CIBC, or credit unions. Your invoice number is your four-digit registration number. Follow the instructions of your online banking program, select the College of Psychologists of BC as your payee, and print off the receipt of your payment for your records.

C. Professional Executor

As per Bylaw 51 (2)(d) Registrants are required to provide a declaration of confirmation of the appointment of a professional executor and any updated information with regard to their professional executor at renewal.

D. Supporting Documents for Moving Into or Out of the Non-Practising Class of Registration at Renewal.

1. Out of Province: Registrants placing themselves in the Non- Practising (Out of Province) class must submit documentation of their registration/ licensure to practice psychology by a regulatory body in the other jurisdiction.

2. Moving to Active Practice from Non-Practising: Registrants who were non-practising due to medical reasons and wish to move into an active practice class must submit documentation attesting to their readiness to resume the practice of psychology if they are planning to move to Active Practice, and sign Declaration B1 or B2 as appropriate. Depending on the length of time away from practice, additional information may be required regarding continuing competency activity.

E. Changes/Additions to Information on the Renewal Form

1. Change of Register Address: Registrants should refer to HPA ss. 21(2) and 54(1), and Bylaw 55.3. An address for physical premises is required (i.e., post office boxes are not acceptable, except for rural addresses, in which case a registrant should provide both a land address and a post office box).

2. Change of Address where Records are Kept or Change of Directory Address: Registrants should indicate such changes in the space provided on the renewal form.

3. Change of Name: Registrants who have changed their legal name over the past year under the Name Act must provide the College with their full legal names for inclusion on the Register. The College may request supporting documentation. Registrants who have adopted new professional, business, or trade names, as a result of marriage or otherwise, must also provide these names to the College, exactly as spelled or punctuated in actual use.

4. Change of Credentials: Registered Psychologist registrants who are currently registered at the master's level and wish their registration status to reflect a recently-acquired doctorate degree must make a written request to have the doctorate reviewed by the Registration Committee. The request must include an original transcript sent directly to the College by the degree-granting institution. The doctorate degree will be reviewed according to current registration criteria in "Schedule H."

NOTICE OF ELECTION AND CALL FOR NOMINATIONS FOR COLLEGE BOARD

Nominations are invited for serving on the College Board. Please provide your name and registration number and insert your nominee's name and registration number with his/her signature consenting to stand for election on this form. Return deadline is **November 9, 2016**. The Bylaws and policies which govern election to the College are listed below and continue on the next page. Please review these carefully to ensure both the nominator and nominee meet the eligibility requirements.

Eligible registrants are encouraged to become involved in the College by serving on the Board. Registrants who have served on College Committees or have other significant relevant experience (oral examiners, supervisors) are especially encouraged to run for election to the Board. The Board meets typically for a half day meeting (held on Fridays) every other month. As College Committees are chaired by Board members, potential candidates should expect an on-site time commitment of 1½ days per month on average. Most Committees meet on a monthly basis. Additional time is required to read materials for Board and Committee meetings.

In addition to the formal requirements, the College promotes excellence in governance and encourages the nominations of registrants to the Board who have demonstrated commitment to the College through public service including past service on Committees or as a regulatory supervisor or oral examiner. The knowledge and experience of registrants who have worked with the College enhances the effectiveness of the Board. The College also recognizes that a diversity of professional skills, experience, and approaches is key to successful Board performance, and encourages nominations of registrants who reflect the cultural and geographical makeup and diversity of the psychology profession.

Board Election Dates - This Official Notice of Election is included with the Fall 2015 issue of the Chronicle for all eligible registrants. This Official Notice includes information about the nomination procedure, election procedure, and nomination papers. All Nomination Papers must be received at the College by 4:30 p.m. on **November 9, 2016**. Nominated candidates that are deemed eligible will be contacted to provide a brief biography respecting their activities on behalf of the profession. Eligible Registrants will receive on or before **November 20, 2016** the Election materials consisting of ballot, biographies, and notice of the time and date by which ballots must be received in the College office.

Oath of Office - *The Health Professions Act* places an obligation on all Board members to swear an Oath of Office. The text of the oath is found here: http://www.bclaws.ca/civix/document/id/lc/statreg/275_2008#Schedule1

New Candidate Nomination Forms – Last year, the Board of the College approved a new nomination policy that requests candidates for nomination complete a *Candidate Questionnaire* and a *Conflict of Interest Disclosure Statement*. The information obtained on the *Candidate Questionnaire* may be made available for inspection by registered psychologist registrants, for the purpose of assisting them in assessing the candidacy against the skills and experience that is expected of board members so that they may cast informed votes in the election. These two forms are available for download on the registrant portal under “review documents” and should be submitted along with the nomination form below.

Eligibility: Only a registered psychologist registrant in good standing is eligible to vote or be elected in an election under section 17(3)(a) of the Act. As defined in the bylaws, “**in good standing**” means, in respect of a registrant, that the registration of the registrant is not suspended under the Act, and there are no limits or conditions are imposed on the registrant’s practice of psychology under section 20(2.1) or (3), 32.2, 32.3, 33, 35, 36, 37.1, 38, 39 or 39.1 of the Act.

NOMINATION FORM

A registered psychologist registrant may nominate up to 2 registered psychologist registrants.

My signature below confirms that I have read all of the information on the 'Notice of Election and Call for Nominations' for College Board Form

Name of Nominator _____

Registration No. _____

Signature of Nominator _____

Name of Nominee	Registration Number	Nominee's Signature

COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA – EXCERPT OF ELECTION BYLAWS

3. Election procedure

- (1) The registrar must supervise and administer all board elections and, subject to these bylaws and any board policies not inconsistent with these bylaws, may establish procedures for that purpose.
- (1.1) Only a registered psychologist registrant in good standing is eligible to vote or be elected in an election under section 17(3)(a) of the Act.
- (2) The registrar must notify every registered psychologist registrant of a board election by giving written notice at least 60 days before the term of office of a board member expires.
- (3) The notice under subsection (2) must contain information about the nomination procedure and the election procedure, including nomination papers.
- (4) A registered psychologist registrant in good standing may nominate not more than two registered psychologist registrants for each vacant position on the board.
- (5) A registrant making a nomination must deliver the following to the registrar at the offices of the College not later than 45 days before the term of office of a board member expires: (a) the nomination papers; (b) the written consent of the person nominated.
- (6) If the registrar is satisfied that a person nominated under subsection (5) (a) is eligible for election, (b) has been nominated within the time and as required under these bylaws, and (c) has given the required consent, the registrar must declare that person a candidate for election.
- (7) A person declared to be a candidate for election under subsection (6) may deliver the following to the registrar within five days after the date the candidate's nomination papers were filed: (a) a brief biography of the candidate; (b) a brief statement concerning the candidate's contributions to the profession.
- (7.1) Information delivered by a candidate under subsection (7) must not be inconsistent with the oath of office prescribed for the purpose of section 17.11 of the Act.
- (8) Not later than 28 days before the term of office of a board member expires, the registrar must send to each registered psychologist registrant (a) one election ballot, (b) any information provided by a candidate as permitted in, and within the time required by, subsections (7) and (7.1), and (c) notice of the time and date by which election ballots must be delivered to the offices of the College for counting.
- (9) No person may distribute information respecting a candidate for election other than as contemplated in subsection (8).
- (10) Each registered psychologist registrant in good standing may cast one vote for each board position to be elected.
- (11) The registrar must be satisfied that each ballot is submitted by an eligible voter and that the anonymity of each voter is assured in the counting of ballots.
- (12) The candidate for election receiving the most votes on the return of the ballots is elected.
- (13) In the case of a tie vote, the registrar must select the successful candidate by random draw.
- (14) The registrar must resolve any dispute or irregularity with respect to any nomination, ballot or election.
- (15) Where the number of persons nominated is less than or equal to the number of board positions at the close of nominations, all the nominees are elected to office by acclamation.
- (16) The registrar must publish the results of the election on the College website within a reasonable period of time after the election.

4. Terms of office

- (1) The term of office for an elected board member is three years.
- (2) An elected board member may serve a maximum of two consecutive terms.
- (3) An elected board member may resign at any time by delivering a notice in writing to the registrar and the resignation is effective upon receipt by the registrar.



Information Meetings

Please come to be informed
about challenges facing
psychology regulation and clinical practice

Vancouver:

November 24, 2016 – 6:00 to 8:00 p.m.

The Arbutus Club

2001 Nanton Avenue
Vancouver, BC V6J 4A1

A light dinner will be available.

Victoria:

November 22, 2016 – 6:00 to 8:00 p.m.

University of Victoria

David Strong Building C118
3800 Finnerty Rd
Victoria, BC
V8P 5C2

A light dinner will be available.

Please RSVP if you plan to attend:

By Telephone: (604) 736-6164 or Toll-free in BC: (800) 665-0979
and press 307 when the auto-attendant picks up to leave a message.

By Fax: (604) 736-6133

By Email: rsvp@collegeofpsychologists.bc.ca

If you are interested in having an information session in your area
(Groups of 10 registrants or more),
please contact the College.

 **College of Psychologists of British Columbia**

404 - 1755 West Broadway, Vancouver, BC V6J 4S5

Telephone: (604) 736-6164 (800) 665-0979 (BC only) Facsimile: (604) 736-6133 www.collegeofpsychologists.bc.ca