



# Chronicle

College of Psychologists of British Columbia

NEWS AND INFORMATION FROM THE COLLEGE OF PSYCHOLOGISTS

Fall 2015

## Letter from the Chair of the Board

Dear Colleagues,

It is my privilege to provide a summary of the activities of the College and the College Board since the last issue of the Chronicle.

**Cultural Competency** - The Board has had several lively discussions on cultural competency and at the September Board meeting, a presentation about the cultural competency training program offered by the Provincial Health Services Authority (PHSA) was provided by a College staff member who completed the program. This program is an online educational program on cultural competency for mental health professions. The program focuses on working with individuals who identify as Indigenous, however, the program raises important issues relevant to those who work with all cultural groups. A number of members of the College Board and staff have completed the program and believe it provides valuable information to registrants wanting practice enhancement in this regard. The College urges registrants to consider whether they are fulfilling their obligations to provide culturally competent services and whether they would benefit from completing this program or other relevant training. More information about the program can be found at [www.culturalcompetency.ca](http://www.culturalcompetency.ca).

Registrants are urged to review the report of Truth and Reconciliation Committee and the summary of the BC Health Regulators discussions about cultural competency and the consideration of a number of Colleges to make this training a mandatory requirement. Comments from registrants who have

completed this training or who have any comments about this becoming a mandatory requirement are invited to submit feedback through [feedback@collegeofpsychologists.bc.ca](mailto:feedback@collegeofpsychologists.bc.ca).

**Nominations for the Board** - There are two positions open for registered psychologist registrants on the College Board. Completing six years of service are Michael Elterman and Hendre Viljoen. Both Michael and Hendre have been very active Board members and have been extremely generous with their time and energy. Michael has served as Board Chair and is currently Chair of the Registration Committee. Hendre has led the Inquiry Committee for the past three years. Both will be missed. On behalf of the Board and all registrants, thank you Michael and Hendre for your service to the profession. Being a board member requires a significant commitment of time and engagement. There is also a steep learning curve in terms of familiarizing oneself with the governing legislation and in the changing trends in public policy. All Committees are chaired by Board members, which is an additional time commitment. We now have a significant group of Board alumni who have served the College as Board members. If you are considering running for the Board, consider calling the Registrar or any of the current or former Board members to discuss the experience and ask any questions you might have. Current Board members are myself, Henry Harder, Jenelle Hynes, Lisa Seed, Dean Readman, Michael Elterman, Hendre Viljoen, Pippa Lewington, and Kenneth Cole.

At its September Board meeting, the College Board adopted some specific policies with regard to the Board nomination process. In addition, the Board has drafted changes to the election bylaws of the College which will be posted for registrant comment and review once approved for posting. Two new forms have been adopted by the Board, to be completed by nominated registrants. First, to ensure that registrants have sufficient and comparable information across candidates enabling them to make informed decisions, candidates will complete a questionnaire summarizing professional activities. This will be available to all registrants for review. Second, candidates are now required to complete a conflict of interest disclosure statement which will be reviewed by the College. In addition, there is now an explicit policy in place that to be eligible to run for the Board registrants must not have limits or conditions imposed on their practice of psychology, including suspension or cancellation under specified sections of the Act at any time during the five-year period preceding the deadline for nominations for the vacant position. In terms of enacting the changes to the bylaws, once approved for posting, a copy of the proposed changes will be posted on the website for registrant review and comment and registrants will be notified of the posting via email.

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### COLLEGE BOARD

- Kenneth Cole, *Ph.D., R.Psych.*
- Michael F. Elterman, *M.B.A. Ph.D., R.Psych.*
- Henry Harder, *Ed.D., R.Psych.*
- Jenelle Hynes, *Public Member*
- Pippa Lewington, *Ph.D., R.Psych.*
- Marlene Moretti, *Ph.D., R.Psych.*
- J. Dean Readman, *Public Member*
- Lisa Seed, *Public Member*
- Hendre Viljoen, *Ph.D., R.Psych.*

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**Rethinking Regulation** - College Board and staff members will be attending an Education Day put on by the BC Health Regulators on October 26th. The keynote speaker is Harry Cayton, the Chief Executive of the, Professional Standards Authority in Great Britain. Here is a link to his recent article on "Rethinking Regulation": <https://www.professionalstandards.org.uk/library/document-detail?id=f32e5b9e-2ce2-6f4b-9ceb-ff0000b2236b>. You can also find a power point on this paper on the registrant portal. This report is a request for change and reformation so that regulation better fits supporting healthcare professionals. He makes the point that such changes need to take the work context into account. Specific recommendations include:

- Shared objectives for system and professional regulators
- Transparent benchmarking to set standards
- A rebuilding of trust between professionals, the public and regulators
- A reduced scope of regulation so it focuses on what works
- A proper risk assessment model
- To place real responsibility where it lies with the people who manage and deliver care.

It is an interesting read and may be a sign of some of the changes currently being contemplated in British Columbia

Marlene Moretti, *Ph.D., R.Psych.*  
Chair, Board of the College of Psychologists of BC

## Association of Canadian Psychology Regulatory Organizations (ACPRO) Update

Since the approval of the National Standard for Entry to Practice, attention has turned to working with Human Resources Skills Development Canada (HRSDC)/Foreign Qualifications Recognition (FQR) officials on a Draft Action Plan for Internationally Trained Professionals (ITPS). HRSDC recently requested approval in principle of the draft discussed in June and subsequently amended while fully acknowledging there are elements of the plan which some provinces have indicated they are not able to participate in, for example the national credential bank for ITPs. Approval of the plan in principle will not commit any province to taking part in or contribute to those parts of the plan they have already identified as not in their interest or beyond their authority. ACPRO approval of the plan will clear the way for a discussion with HRSDC about a partnership in achieving the objectives of the plan, including the potential for funding provided the objectives will substantially improve timeliness, transparency and other access issues for ITPs considering licensure in Canada. In addition, HRSDC requested approval in principle of a "commitment to the expectation of providing applicants with a decision on their application eligibility within one year of receipt of all documentation: *Our goal is that, within one year, an individual will know whether their qualifications will be recognized, or be informed of the additional requirements necessary for registration, or be directed toward related occupations that commensurate with their skills and experience.* Another ACPRO meeting is scheduled for early November.

## Workshop Update

The College offered the 2015 Continuing Competency workshop, "Lessons from the Past and Prepping for the New Reality", three times this summer to a total of 231 registrants. This represents approximately 20% of all registrants actively practicing in BC. Feedback from registrants who attended the workshop has been overwhelmingly positive with ratings ranging between 4.13-4.53 out of 5, ("largely" to "completely") having met all objectives for the workshop. Helpful comments have been reviewed and integrated into future offerings. The majority of attendees have already taken and successfully completed the post workshop quiz meaning that they will meet the regular continuing competency requirements for 2015 or the following year, if they choose to bank it.

Based on the success of the workshops and feedback received to date, the College is actively working on packaging the workshop for an online delivery format. In the meantime, one additional full day workshop is being offered in Vancouver on November 24, 2015

## BUSINESS NAMES

In 2014 there were 23 business name requests made to the College by 20 registrants. Of the 23 requests that were made, 15 requests contained the name of the registrant. The remaining 8 contained non-neutral descriptors that may cause misinterpretation/confusion by the public. Of these 8 names, 5 were granted College consent with a note stating the College's strong preference of simply using their last names along with the term "psychological services".

In 2015 there have been 26 business name requests made by 24 registrants. Of the 26 requests that were made, 22 contained the name of the registrant. The remaining 4 contained non-neutral descriptors that may be in violation of Code standard 10.19. Of these 4 names, 2 were granted College consent with a note stating the College's strong preference of simply using their last names along with the term "psychological services". One name was not approved and the remaining name was retracted & replaced using the registrant's name.

The Board has delegated the approval of business names to the Registrar, along with the request that all proposed business names that come to the College for approval are consistent with the Code of Conduct.

## WEBSITE UPDATE

The College is currently revising the look and functionality of its website, including information for applicants, layout of directory information and other publically available registration information such as highest degree on which registration is based, conferring institution, date of initial registration, limitations or conditions on practice and public notifications.

We welcome feedback from registrants with regard to changes or additions they'd like the College to consider as we revise the website:

[feedback@collegeofpsychologists.bc.ca](mailto:feedback@collegeofpsychologists.bc.ca)



# 2015 Continuing Competency Workshop

## *Lessons from the Past and Prepping for the New Reality*

**November 24, 2015**  
**Pinnacle Harbourside Hotel**  
**9:00AM - 5:00PM**

The workshop is for one day and full day attendance is required in order to receive credit. Additionally, there will be assigned readings and a self-assessment to be completed prior to the workshop. Following the workshop there will be an online quiz.

Key objectives for the workshop are as follows:

1. Ensuring registrants are aware of regulatory documents and obligations.
2. Enhancing registrant understanding of changes in clinical practice in the context of collaborative care and the current healthcare climate.
3. Sharing the cumulative wisdom of the Inquiry Committee and translating that wisdom into best practice. Consistent with these objectives, attendees will be expected to complete readings including the governing legislation (e.g., the Health Professions Act, Psychologists Regulation, College Bylaws and Code of Conduct), documents outlining BC government's strategic and operational priorities for the delivery of health services across the province and its vision of achieving a sustainable health system, articles on collaborative care and psychology's role and impact on health outcomes as a means of enhancing understanding of how clinical practice has changed.

Completion of the workshop will meet the regular continuing competency requirements for 2015. It may also be banked for the following year. Registrants must pass the quiz in order to receive full credit for the year. The quiz can be retaken until it is passed, but must be successfully passed in 2015, if registrants want to claim it for 2015. The Quality Assurance Committee has confirmed that Category A hours completed in addition to the workshop can be carried forward for 2016 up to the usual maximum of 12 hours.

**[Sign Up for the 2015 Workshop HERE](#)**

## Duty to Report a Registrant

Over the past several years the College has received a number of reports under sections 32.2 and 32.3 of the Health Professions Act (the “HPA”). Per the HPA, the reports have been initiated by fellow registrants of the College or other health professionals regulated under the HPA. The circumstances have included public protection concerns relating to a registrant’s health, including mental health and addiction. The College understands its legal requirements in these cases, but simultaneously gives consideration to the privacy of health information and the very sensitive and difficult nature of such situations. The College is also actively engaged with other health Colleges to ensure consistency in practice in this regard. In the reports received by the

College since this requirement came into place, the College has made efforts to work closely with the reported registrant (as well as with the registrant who makes the report) to assist in making timely and appropriate decisions about immediate, intermediate and longer term steps related to suspending and returning to practice, as appropriate. Being a health professional is a privilege. The privilege of practice carries with it important responsibilities. The public entrusts health professionals with the integrity of the health care system. An essential safeguard to the integrity of the health care system is the duty of health care professionals to report conduct that is incompetent or unprofessional or report when circumstances arise in which there could be risk to the public, such as registrant impairment due to a health

condition. Registrants are referred to the September 2007 Chronicle article on “Duty to Report” which contains a comprehensive breakdown of registrants’ reporting requirements under the HPA.



## Renewal 2016

The College is committed to making the renewal process as straightforward and user-friendly as possible. As in the past couple of years, 2016 renewal will be paperless and information and instructions regarding the process will continue to be offered on the renewal webpages including FAQs, to address the most common concerns. Please take the time to review the information provided to avoid errors and delays.

We remind you that **both** form and payment must be submitted by December 31st. As in previous years, credit cards are not accepted but registrants are welcome to make an online payment through their bank or send a cheque or money order. Online payments must be made no later than December 31st. Registrants may be required to provide evidence that a request for a funds transfer was made on or before that date.

This is a busy time of the year for the College. We receive an unusually high volume of queries regarding renewal. Please be patient if you require feedback regarding an issue that you are unable to find on our website. As in the past, the College will have special hours devoted to assisting registrants with renewal. We look forward to assisting you and processing your renewal in a timely and efficient manner.

### Renewal Instructions

By mid-November you will receive instructions and an invoice for your renewal fee by email and you will be able to log into the registrant portal to complete the form. Please ensure the College has your most current email as renewal information will be sent electronically. If you have not received a renewal notice by November 20th, please contact the College.

## Proposed Classes of Registration: Behaviour Analysts and School Psychologists

### Behaviour Analysts

The College continues to work with representatives of the BC Association for Behaviour Analysis (BC-ABA) and Autism Community Training (ACT) toward the objective of establishing a new limited class of registration for behaviour analysts. The College has had a series of productive meetings with ACT and BC-ABA representatives over the spring and summer. The revised Psychologists Regulation will be amended accordingly to offer title protection for “Behaviour Analyst” and “Registered Behaviour Analyst”. Entry criteria have been drafted and follow closely regulatory models for behaviour analysts elsewhere in North America. The requirements include a master’s degree and certification by the Behavior Analyst Certification Board (BACB). The full draft proposal and FAQs regarding regulation of this group was circulated to registrants by email in the Spring. It is also available for review through the Registrant Portal on our website.

The proposed classes of registration were developed in close consultation with the Ministries of Health and Children and Family Development for Behaviour Analysts and Health and Education for School Psychologists.

An information meeting for BC-ABA members is being scheduled for later this Fall and another will be scheduled for school psychologists once a time frame for enactment has been established.

### School Psychologists

Discussions continue with regard to the regulation of school psychologists by the College and this is expected to move forward. As registrants, school psychologists will be entitled to the continued use of the title “school psychologist”. The revised regulation, as drafted, includes this new title. The new class of registration has been developed with the specific and important objective of ensuring continuity of school psychology services for BC students in the context of government’s plans to remove the exemption. The scope of their practice, as it is now, will remain supporting students in the school setting, and assessing issues related to school performance by virtue of employment or contract with a school or school district. The requirements for full scope practice remain meeting the requirements for registered psychologist registration.

# BC Health Regulators

## **A Name Change:**

The Health Profession Regulators of BC have changed their name! This organization of the senior staff of the health regulatory bodies is now called BC Health Regulators. This is consistent with the website: [www.bchealthregulators.ca](http://www.bchealthregulators.ca)

## **BC Health Regulators launch public safety campaign "Saying you are one doesn't make you one"**

September 21, 2015, Vancouver, British Columbia – Today the BC Health Regulators, representing 26 regulated health professions governed by 23 colleges, and over 100,000 health professionals, are pleased to announce the launch of their public awareness campaign "Saying you are one doesn't make you one." Following the success of last year's "our purpose, your safety" campaign, this year's campaign is designed to encourage British Columbians to obtain health services from licensed and regulated health care professionals.

Featuring children acting as health care professionals delivering services with potentially disastrous, and humorous results, the "Saying you are one doesn't make you one" campaign sends a compelling message about the risks associated with obtaining services from unlicensed individuals. From dentists to practitioners of traditional Chinese medicine to opticians, regulatory colleges exist to ensure patient safety. British Columbians are encouraged to visit the BC Health Regulators website at [www.bchealthregulators.ca](http://www.bchealthregulators.ca) to learn more about regulatory colleges in British Columbia, the professions that are regulated, and how they can ensure they are receiving safe and professional health services.

The campaign launches on September 21, and will be found across digital platforms and on television. The television campaign can be found here: <https://vimeo.com/storyboxmovies/bc-health-regulators>

## Proposed Revisions to the Psychologists Regulation

The Ministry of Health remains committed to implementing the recommendations of the Health Professions Council (HPC) as set out in the *Safe Choices* report in 2001.

As part of that report, it was recommended that:

- a. exemptions should be removed from the *Psychologists Regulation*;
- b. psychologists should be granted the restricted activity of diagnosis; and
- c. the scope of practice should be revised to be consistent with the regulatory framework of overlapping scopes of practice and narrowly defined reserved acts.

**Exemptions** - The *Psychologists Regulation* presently allows for the use of the title "psychologist" for non-registrants working in certain settings such as universities, schools, federal institutions and health authorities. Discussions remain underway with regard to the retention of a very limited exemption for exclusively academic psychologists. The limited exemption will permit university professors to use the title psychologist in the context of their work provided that they are a) not providing (or supervising) clinical service or clinical instruction and b) accompany "psychologist" with the word "academic" or another title or description that indicates the person's academic appointment.

The other existing exemptions are slated for removal. There will also be an additional, time-limited exemption added to facilitate the transition of behaviour analysts.

**Scope of Psychology Practice** - The revisions to the regulation are responsive to the Ministry of Health's commitment to modernize the regulation and bring it in line with their current regulatory framework based on reducing exclusivity and increasing choices for the public. These changes do not restrict nor expand what registrants are currently able to do in the context of their practice of psychology.

The Board has reviewed and approved the following revised scope of practice:

**"psychology"** means the health profession in which the person provides the services of

- (a) prevention and treatment of mental and psychological disorders, dysfunctions and conditions, and
- (b) assessment, management and enhancement of the cognitive, behavioural, emotional, interpersonal and physical functioning of an individual or group of individuals, primarily by applying and using psychological assessment and intervention strategies, including psychometric testing and psychotherapy

This definition is clinical in focus and while it does not refer specifically to activities such as supervision, teaching, consultation or research, these activities are fully addressed in the Code of Conduct and are all considered part of the practice of psychology.

The revised scope is consistent with other health professions regulated under the Health Professions Act in BC as well as other psychology jurisdictions in Canada.

**Restricted Activity of Diagnosis** - Consistent with the *Safe Choices* report, the regulation will be amended to include the restricted activity of diagnosis. When the bylaws were revised in 2014, 'certification for diagnosis' provisions were included but not yet enacted. It has subsequently been decided that a more streamlined approach is appropriate. Limited classes of registrants will have either limited (e.g., supervised or circumscribed) access or a complete restriction on the activity of diagnosis. Registered psychologists will have access to the restricted activity of diagnosis and will be expected to continue to self limit as appropriate and in accordance with Code of Conduct Standard 3.5.

**New Reserved Titles** - New reserved titles will be added to the regulation in order to be consistent with current classes of registration added in 2014 (e.g., Associate Psychologist (Corrections) and Psychology Assistant) and in preparation for two new classes of registrants: school psychologists and behaviour analysts.

# Public Notifications of Undertakings

**Date of action: January 1, 2015**

**Former Registrant: Dr. William Brook, Registered Psychologist (Registration No. 1954)**

**Nature of Actions:**

The Registrant's registration with the College was cancelled at the Registrant's request.

**Reasons:**

Be advised that William Brook, Ph.D., is not a registrant of the College of Psychologists of British Columbia. The College cancelled Dr. Brook's registration as a psychologist in British Columbia, at his request, effective January 1, 2015, while an investigation of a complaint about his practice was under way. In light of Dr. Brook's voluntary cancellation of his registration, the College's Inquiry Committee has decided that the issuance of this public notice resolves the complaint against him.

As a result of Dr. Brook's voluntary cancellation of his registration, he is no longer entitled to work or practise in British Columbia as a "registered psychologist" or (for most purposes) as a "psychologist". Any questions or concerns should be directed to the College of Psychologists of British Columbia at (604) 736-6164.

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**Date of action: September 10, 2015**

**Registrant: Ms. Charlotte Sutker, Registered Psychologist (Registration No. 17)**

**Nature of Actions:**

An Undertaking Agreement placing limitations on the Registrant's practice centering on a program of mandatory supervision, at the registrant's expense, for an agreed period of six (6) months, subject to extension.

**Reasons:**

A complaint voluntarily resolved by an Undertaking Agreement, pursuant to s. 36(1) of the *Health Professions Act* concerning: a review of new client inquiries, referral question and intakes, including processes for gathering information and forming professional opinions, and a review of procedures to obtain valid informed consent.

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**Date of action: August 15, 2015**

**Registrant: A Registered Psychologist**

**Nature of Action:**

An Undertaking Agreement under s. 32.2(4)(b)(i) of the Health Professions Act placing the Registrant's practise under supervision.

**Reasons:**

The Registrant has confirmed a medical condition as described in s. 33(4)(e) of the *Health Professions Act*, and agreed voluntarily to the Undertaking Agreement to ensure the maintenance of high standards of psychology practice. The name of the Registrant has been withheld under s. 39.3(4)(a) of the Act.

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**Date(s) of action: June 11, 2015 / UPDATE: October 9, 2015**

**Former Registrant: Mr. David Wong (Registration No. 0386)**

**Nature of Actions:**

A request from and a grant by the registrant of an Undertaking or Consent to a program of supervision at the expense of the registrant involving a maximum of 16 hours, subject to extension, respecting:

- Selection of clients and referrals given the Registrant's areas of competence;
- Management of interested third parties;
- A process for determining and clarifying reasons for referral;
- Informed consent generally and standard forms used on that subject;
- A review of assessment procedures and selection, administration, and understanding of assessment instruments;
- A review of assessment procedures for appropriate identification and consideration of relevant variables when interpreting assessment results or reaching any opinions, conclusions, or recommendations;
- A review of assessment procedures to ensure steps are taken to seek out and receive all records and other information relevant to the referral question(s);
- A review of any new clients or referrals received during the period of supervision to assist with treatment and assessment planning for new clients;
- A review of how to deal with clients who are not fluent in the English Language;
- A review of how to co-author or co-sign any report or other document relating to services as a psychologist; and
- A review of proceeding involving medico-legal reports and the administration of psychological tests.

Reasons: A complaint resolved by means of an Undertaking Agreement pursuant to section 36(1) of the Health Professions Act, concerning the issues as noted above.

**Update: October 9, 2015**

Nature of Actions: The Registrant's registration with the College was cancelled at the Registrant's request, effective October 3, 2015.

Reasons: As a result of Mr. David Wong's voluntary cancellation of his registration, he is no longer entitled to work or practise in British Columbia as a "registered psychologist" or (for most purposes) as a "psychologist". Any questions or concerns should be directed to the College of Psychologists of British Columbia at (604) 736-6164.

## The following individuals were added to the Register

Mr. Kirk Owen Béasse, *Registered Psychologist*  
Dr. Jane E. Brindley, *Registered Psychologist*  
Dr. Jacqueline Elaine Bush, *Registered Psychologist*  
Ms. Kiersten Ellen Côté, *Registered Psychologist*  
Ms. Melina Anne Dayne, *Registered Psychologist*  
Ms. Megan Ferronato, *Registered Psychologist*  
Dr. Karen J. Francis, *Registered Psychologist*  
Dr. Jessica Vita Ginting, *Registered Psychologist*  
Dr. Lucy Veryan Gofton, *Registered Psychologist*  
Ms. Jennifer Grace, *Associate Psychologist (Corrections)*  
Dr. Sarah Greer, *Registered Psychologist*  
Dr. Laura S. Guy, *Registered Psychologist*  
Dr. Jillian Haydicky, *Registered Psychologist*  
Dr. Timothy Compton Johnston, *Registered Psychologist*  
Dr. Gelareh Karimiha, *Registered Psychologist*  
Dr. Kathy Eileen Keating, *Registered Psychologist*  
Dr. Barbara S.A. Kennedy, *Registered Psychologist*  
Ms. Sofia Khouw, *Registered Psychologist*  
Dr. Laura M. Klubben, *Registered Psychologist*

Dr. Lesley D. Lutes, *Registered Psychologist*  
Dr. Georgina Elizabeth Maltby, *Registered Psychologist*  
Ms. Brooke Mandseth, *Registered Psychologist*  
Dr. Megan McLarnon, *Registered Psychologist*  
Ms. Lisa Marion Muhler, *Registered Psychologist*  
Dr. Douglas Philip Ozier, *Registered Psychologist*  
Dr. Laurel Paterson, *Registered Psychologist*  
Dr. Patrick Poyner-Del Vento, *Registered Psychologist*  
Dr. Nicole Pugh, *Registered Psychologist*  
Dr. Nicole Giovanna Ricci-Stiles, *Registered Psychologist*  
Ms. Angela Roth-Peters, *Registered Psychologist*  
Dr. Joanne Seitz, *Registered Psychologist*  
Dr. Garrett Wilson Stetson, *Registered Psychologist*  
Dr. Suretha Swart, *Registered Psychologist*  
Dr. Rachel Vella-Zarb, *Registered Psychologist*  
Ms. Kathleen Carol Walls, *Registered Psychologist*  
Dr. Tamara Lynn Williams, *Registered Psychologist*  
Dr. Meris Williams, *Registered Psychologist*

## The College was recently made aware of the death of the following former registrant:

Emily Goetz (#0099)  
May 19, 2015

### Call for Oral Examiners



The College is currently seeking registrants interested in serving as Oral Examiners. Please note that oral examiners must be registered for at least two years and be in good standing, with the College, without limitations or conditions on their practice.

To express your interest in serving as an Oral Examiner, please submit a cover letter and curriculum vitae to the College.

# PRACTICE SUPPORT CORNER – ISSUES IN ADVERTISING

Registrants may have a desire or a need to advertise their services. The Code of Conduct contains a number of standards that should be considered when contemplating how to represent oneself and one's services to the public. Sections 9.0 and 10.0 specifically address a number of issues related to credential presentation and general advertising issues, and registrants are encouraged to review these sections as part of their preparation for designing their advertising. Other Code of Conduct requirements may also be relevant in considering advertising practices. The following checklist is intended to assist registrants in ensuring their advertising is consistent with Code of Conduct requirements. Code Standards are provided for reference in brackets following checklist items.

- Have you properly presented your credentials and your registration status with the College?
  - Have you clearly identified your name, title, and status as a registrant of the College in all of your advertising materials, including letterhead, business cards, websites, etc.? **(9.1, 9.2, 9.7)**
  - Have you ensured that your College registration number is included in all advertising materials, including letterhead, business cards, websites, etc.? Standard 10.6 does not specify the placement of your registration number, but you should ensure that the public is able to identify the link between your registration number and the College. The following examples all enable readers to identify Dr. Smith's registration number with the College:
    - Dr. P. Smith, R. Psych. (#3456)
    - P. Smith, Ph.D., R. Psych. (CPBC Reg. No. 3456)
    - Dr. P. Smith, R. Psych, College of Psychologists of B.C. Registration No. 3456
    - Dr. P. Smith, R. Psych. (Registrant No. 3456)
  - These examples are not exhaustive. Registrants are not restricted in how they present their registration number in their advertising, as long as the meaning is reasonably clear to the public. **(10.6)**
  - Have you ensured that no specialty designation by the College is implied by any of your advertising materials? (For example, as per Standard 9.7, while Dr. P. Smith, R. Psych., Practice in Child Psychology is acceptable, Dr. P. Smith, R. Psych., Child Psychologist is not.) **(9.3, 9.7)**
  - Have you ensured that any restrictions, limitations, or conditions to your registration have been clearly indicated if directed to do so by the College? **(9.7)**
  - Have you ensured that any modifiers to your title that have been assigned by the College have been placed adjacent to the title Psychologist and to the designation R. Psych., as appropriate? **(9.7)**
  - Have you made sure to present only the highest degree upon which your registration status is based? (While Standard 9.7 does not preclude registrants from providing information regarding their education as relevant, such as in a curriculum vitae, name presentations should only include the highest degree. For example, P. Smith, Ph.D., R. Psych. is acceptable, but P. Smith, B.A., M.A., Ph.D. is not. Also, as per Standard 9.7, a Ph.D. may only be indicated adjacent to one's professional title if that is the academic degree upon which registration status was conferred.) **(9.7)**
  - Have you included in your advertising only those other degrees or professional titles you hold that are specifically relevant to your psychology practice as per Standard 9.7(c)? **(9.7)**
  - Have you ensured that no determinations of equivalency by an external credentialing agency have been presented in such a way as to suggest you have obtained that credential? **(9.7)**
  - Have you ensured that any reference to professional affiliations or memberships has not been indicated in such a way as to imply professional qualification, and that reference to these affiliations and memberships has not been placed adjacent to your College registration status? **(9.4, 10.2, 10.16)**
  - Considering all of your advertising and public statements, have you accurately represented and not exaggerated your qualifications, including your areas of competence, education, training, experience, professional affiliations, and registration status? **(9.2, 10.16)**
- Are your services accurately represented? **(10.1, 10.16, 18.4)**
- Have you ensured that your advertising, including your company name, does not:
  - assert or imply a fact that is false, inaccurate, unverifiable, or misleading? **(3.13, 7.8, 10.1, 10.14, 10.15, 10.16, 10.19, 18.4)**
  - suggest unrealistic results? **(3.13, 7.8, 10.1, 10.14, 10.15, 10.16, 10.19, 18.4)**
  - create a comparison with other professionals? **(7.8, 10.19)**
  - include the College logo? **(10.18)**
  - utilize testimonials from clients or former clients? **(10.8)**
- If you are advertising a group practice, have you:
  - ensured that it is clear to the public who is and who is not a registrant of the College, as appropriate? **(9.5, 10.11, 18.5)**
  - ensured that no one is advertised as a candidate for registration or as a candidate for a degree? **(9.7)**
- Have you ensured that any advertising related to your supervisees and their services meets Code requirements? **(10.7)**
- If your services are being advertised by any other party, have you ensured that all information related to you is consistent with Code requirements? **(9.6, 10.7)**
- Have you ensured that you have not named any employer or associate in your advertising unless your services are to be provided by or under the direct supervision and continued control of that employer or association? **(10.3)**
- Have you ensured that your name is not being used in association with any service or product in such a way that misrepresents the service or product, your responsibility for the service or product, the nature of your association with the service or product, or the relevance of your professional expertise to the service or product? **(10.4, 10.9)**
- Have you ensured that paid advertisements are clearly apparent as such? **(10.13)**



# REGISTRATION RENEWAL 2016

## A. General Requirements (see Bylaw 51)

1. Due Date: The following is due at the College office on or before December 31:
  - (a) online renewal form including signed attestation and all the information requested therein (including any updates to this information).
  - (b) renewal fee paid via cash, cheque, online payment, or money order.
2. Reinstatement: The registrar must cancel the registration of a registrant who has failed to pay a renewal fee or another fee within the required time: see Health Professions Act s. 21 (3). Registrants should also refer to Bylaw 52(1)(c) which requires payment of any "outstanding fees, levies or debts owed to the College".
3. Possible Disciplinary Action: Individuals who have been removed from the Register but continue to practice will be considered in violation of the Psychologists Regulation and the Code of Conduct.
4. Annual Certificate: Please see Bylaw 55(4). Registrants will receive an annual registration certificate by mail at the completion of renewal. Additional copies of certificates can be requested for a fee from the College office. Bylaw 55(4) requires that current certificates be prominently displayed.

## B. Fees

1. No Late Payments: The College can accept cheques post-dated no later than December 31 of this year. Please see HPA s. 21(3)(b). Online payments must be made no later than December 31st. Registrants may be required to provide evidence that a request for a funds transfer was made on or before that date.
2. Amount Due: As noted above, Bylaw 51(2) paragraphs (b) and (c) require every registrant to deliver the amount of applicable fees for renewal as well as any outstanding fees, levies, or debts owed to the College, in order to maintain registration. The College does not accept or provide for payment plans.
3. Returned Cheques: Registrants whose cheques are returned by the bank for any reason will be considered to have not paid their renewal fee. In addition, an administrative fee of \$50.00 will be charged. Registrants who fail to pay all fees owing by the deadline will have their registration cancelled as per HPA s.21(3)(b).
4. Paying Online: Registrants are invited to submit their renewal fees by using the online bill pay option of any of the following: Royal Bank of Canada, Scotiabank, Bank of Montreal, Toronto Dominion Bank/Canada Trust, HSBC, CIBC, or credit unions. Your invoice number is your four digit registration number. Follow the instructions of your online banking program, select the College of Psychologists of BC as your payee, and print off the receipt of your payment for your records.

## C. Professional Executor

As per Bylaw 51 (2)(d) Registrants are required to provide a declaration of confirmation of the appointment of a professional executor and any updated information with regard to their professional executor at renewal.

## D. Supporting Documents for Moving Into or Out of the Non-Practising Class of Registration at Renewal.

1. Out of Province: Registrants placing themselves in the Non- Practising (Out of Province) class must submit documentation of their registration/ licensure to practice psychology by a regulatory body in the other jurisdiction.
2. Moving to Active Practise from Non-Practising: Registrants who were non-practising due to medical reasons and wish to move into an active practise class, must submit documentation attesting to their readiness to resume the practice of psychology if they are planning to move to Active Practise, and sign Declaration B1 or B2 as appropriate.

## E. Changes/Additions to Information on the Renewal Form

1. Change of Register Address: Registrants should refer to HPA ss. 21(2) and 54(1), and Bylaw 55.3. An address for physical premises is required (i.e., post office boxes are not acceptable, except for rural addresses, in which case a registrant should provide both a land address and a post office box).
2. Change of Address where Records are Kept or Change of Directory Address: Registrants should indicate such changes in the space provided on the renewal form.
3. Change of Name: Registrants who have changed their legal name over the past year under the Name Act must provide the College with their full legal names for inclusion on the Register. The College may request supporting documentation. Registrants who have adopted new professional, business, or trade names, as a result of marriage or otherwise, must also provide these names to the College, exactly as spelled or punctuated in actual use.
4. Change of Credentials: Registered Psychologist registrants who are currently registered at the master's level and wish their registration status to reflect a recently-acquired doctorate degree must make a written request to have the doctorate and pre-doctoral internship reviewed by the Registration Committee. The request must include an original transcript sent directly to the College by the degree-granting institution. The doctorate degree will be reviewed according to current registration criteria in "Schedule H".

# NOTICE OF ELECTION AND CALL FOR NOMINATIONS FOR COLLEGE BOARD

Nominations are invited for serving on the College Board. Please provide your name and registration number and insert your nominee's name and registration number with his/her signature consenting to stand for election on this form. Return deadline is **November 4, 2015**. The Bylaws and policies which govern election to the College are listed below and continue on the reverse side of this page. Please review these carefully to ensure both the nominator and nominee meet the eligibility requirements.

Eligible registrants are encouraged to become involved in the College by serving on the Board. Registrants who have served on College Committees or have other significant relevant experience (oral examiners, supervisors) are especially encouraged to run for election to the Board. The Board meets typically for a half day meeting (held on Fridays) every other month. As College Committees are chaired by Board members, potential candidates should expect an on-site time commitment of 1½ days per month on average. Most Committees meet on a monthly basis. Additional time is required to read materials for Board and Committee meetings.

In addition to the formal requirements, the College promotes excellence in governance and encourages the nominations of registrants to the Board who have demonstrated commitment to the College through public service including past service on Committees or as a regulatory supervisor or oral examiner. The knowledge and experience of registrants who have worked with the College enhances the effectiveness of the Board. The College also recognizes that a diversity of professional skills, experience, and approaches is key to successful Board performance, and encourages nominations of registrants who reflect the cultural and geographical makeup and diversity of the psychology profession.

**Board Election Dates** - This Official Notice of Election is included with the Fall 2015 issue of the Chronicle for all eligible registrants. This Official Notice includes information about the nomination procedure, election procedure, and nomination papers. All Nomination Papers must be received at the College by 4:30 p.m. on **November 4, 2015**. Nominated candidates that are deemed eligible will be contacted to provide a brief biography respecting their activities on behalf of the profession. Eligible Registrants will receive on or before **November 15, 2015** the Election materials consisting of ballot, biographies, and notice of the time and date by which ballots must be received in the College office.

**Oath of Office** - *The Health Professions Act* places an obligation on all Board members to swear an Oath of Office. The text of the oath is found here: [http://www.health.gov.bc.ca/leg/pdfs/HPGeneral\\_Aug\\_14\\_Consult.pdf](http://www.health.gov.bc.ca/leg/pdfs/HPGeneral_Aug_14_Consult.pdf).

**New Candidate Nomination Forms** – The Board of the College approved a new nomination policy that requests candidates for nomination complete a *Candidate Questionnaire* and a *Conflict of Interest Disclosure Statement*. The information obtained on the *Candidate Questionnaire* may be made available for inspection by registered psychologist registrants, for the purpose of assisting them in assessing the candidacy against the skills and experience that is expected of board members so that they may cast informed votes in the election. These two forms are available for download on the registrant portal and should be submitted along with the nomination form below.

**Eligibility:** Only a registered psychologist registrant in good standing is eligible to vote or be elected in an election under section 17(3)(a) of the Act. As defined in the bylaws, **"in good standing"** means, in respect of a registrant, that the registration of the registrant is not suspended under the Act, and there are no limits or conditions are imposed on the registrant's practice of psychology under section 20(2.1) or (3), 32.2, 32.3, 33, 35, 36, 37.1, 38, 39 or 39.1 of the Act.

## NOMINATION FORM

A registered psychologist registrant may nominate up to 2 registered psychologist registrants.

My signature below confirms that I have read all of the information on the 'Notice of Election and Call for Nominations' for College Board Form

Name of Nominator \_\_\_\_\_

Registration No. \_\_\_\_\_

Signature of Nominator \_\_\_\_\_

Name of Nominee	Registration Number	Nominee's Signature

## COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA – EXCERPT OF ELECTION BYLAWS

### 3. Election procedure

- (1) The registrar must supervise and administer all board elections and, subject to these bylaws and any board policies not inconsistent with these bylaws, may establish procedures for that purpose.
- (1.1) Only a registered psychologist registrant in good standing is eligible to vote or be elected in an election under section 17(3)(a) of the Act.
- (2) The registrar must notify every registered psychologist registrant of a board election by giving written notice at least 60 days before the term of office of a board member expires.
- (3) The notice under subsection (2) must contain information about the nomination procedure and the election procedure, including nomination papers.
- (4) A registered psychologist registrant in good standing may nominate not more than two registered psychologist registrants for each vacant position on the board.
- (5) A registrant making a nomination must deliver the following to the registrar at the offices of the College not later than 45 days before the term of office of a board member expires: (a) the nomination papers; (b) the written consent of the person nominated.
- (6) If the registrar is satisfied that a person nominated under subsection (5) (a) is eligible for election, (b) has been nominated within the time and as required under these bylaws, and (c) has given the required consent, the registrar must declare that person a candidate for election.
- (7) A person declared to be a candidate for election under subsection (6) may deliver the following to the registrar within five days after the date the candidate's nomination papers were filed: (a) a brief biography of the candidate; (b) a brief statement concerning the candidate's contributions to the profession.
- (7.1) Information delivered by a candidate under subsection (7) must not be inconsistent with the oath of office prescribed for the purpose of section 17.11 of the Act.
- (8) Not later than 28 days before the term of office of a board member expires, the registrar must send to each registered psychologist registrant (a) one election ballot, (b) any information provided by a candidate as permitted in, and within the time required by, subsections (7) and (7.1), and (c) notice of the time and date by which election ballots must be delivered to the offices of the College for counting.
- (9) No person may distribute information respecting a candidate for election other than as contemplated in subsection (8).
- (10) Each registered psychologist registrant in good standing may cast one vote for each board position to be elected.
- (11) The registrar must be satisfied that each ballot is submitted by an eligible voter and that the anonymity of each voter is assured in the counting of ballots.
- (12) The candidate for election receiving the most votes on the return of the ballots is elected.
- (13) In the case of a tie vote, the registrar must select the successful candidate by random draw.
- (14) The registrar must resolve any dispute or irregularity with respect to any nomination, ballot or election.
- (15) Where the number of persons nominated is less than or equal to the number of board positions at the close of nominations, all the nominees are elected to office by acclamation.
- (16) The registrar must publish the results of the election on the College website within a reasonable period of time after the election.

### 4. Terms of office

- (1) The term of office for an elected board member is three years.
- (2) An elected board member may serve a maximum of two consecutive terms.
- (3) An elected board member may resign at any time by delivering a notice in writing to the registrar and the resignation is effective upon receipt by the registrar.