



College of Psychologists of British Columbia

Annual Report 2010

404 - 1755 West Broadway
Vancouver, B.C. V6J 4S5
Phone: (604) 736-6164
Fax: (604) 736-6133
collegeofpsychologists.bc.ca

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INTRODUCTION TO THE COLLEGE OF PSYCHOLOGISTS OF B.C. 2010 ANNUAL REPORT

MANDATE

To regulate the profession of psychology in the public interest in accordance with the Health Professions Act of British Columbia by setting the standards for competent and ethical practice, promoting excellence and taking action when standards are not met.

This 2010 Annual Report provides a summary of the College's regulatory activities for the 2010 year, including reports on the processing of applications for registration from Canadian and international applicants, the investigation of complaints from the public of British Columbia about services received from a registrant of the College, and activities to enhance the competency and level of practice of psychologists.

Readers of this report are also encouraged to visit the College's website for copies of the Annual Reports of previous years, the *Chronicle* publication, and other information and resources about the regulation of the profession of psychology in British Columbia: <http://www.collegeofpsychologists.bc.ca>.

The College is committed to meeting its public protection mandate with professionalism, objectivity, transparency, accountability, stakeholder involvement/participation, and clear communication.

The College is especially pleased to provide in this report information about efforts in the 2010 year to increase policies and activities to enhance 1) mobility in psychology across the country, 2) the accessibility of its website and application processes to foreign-trained applicants, and 3) accountability to the new Health Professions Review Board.

Questions about this report or other College publications or activities are invited in writing to the College.

2010 BOARD, COMMITTEE MEMBERS, SUPERVISORS, ORAL EXAMINERS, AND NEW REGISTRANTS

BOARD

John Carter, Ed.D., R.Psych.
Michael Elterman, M.B.A., Ph.D., R.Psych., Chair
Daniel Fontaine, Public Member
Henry Harder, Ed.D., R.Psych.
Jenelle Hynes, Public Member

Russell King, Psy.D., R.Psych.
Leora Kuttner, Ph.D., R.Psych.
Wayne Morson, Public Member
Hendre Viljoen, Ph.D., R.Psych.

DISCIPLINE COMMITTEE

Michael Fellman, Public Member
Daniel Fontaine, Public Member, Chair
Henry Harder, Ed.D., R.Psych.
Henry Hightower, Public Member
Brenda Kosaka, Ph.D., R.Psych.

Ingrid Söchting, Ph.D., R.Psych.
Stacy Sprague, Ph.D., R.Psych.
Janet Strayer, Ph.D., R.Psych.
Cheryl Washburn, Ph.D., R.Psych.

INQUIRY COMMITTEE

Kirk Beck, Ph.D., R.Psych.
Anthony Dugbartey, Ph.D., R.Psych.
Lindsay Jack, Ph.D., R.Psych.
Russell King, Psy.D., R.Psych., Chair
Marlene Moretti, Ph.D., R.Psych.

Wayne Morson, Public Member
Donna Paproski, Ph.D., R.Psych.
Judy Thau, Public Member
Francesca Zumpano, Public Member

PATIENT RELATIONS COMMITTEE

Michael Elterman, M.B.A., Ph.D., R.Psych.
Daniel Fontaine, Public Member
Hendre Viljoen, Ph.D., R.Psych., Chair

QUALITY ASSURANCE COMMITTEE

Santa Aloj, Public Member
Christopher Gibbins, Ph.D., R.Psych.
Sandy James, Public Member
Leora Kuttner, Ph.D., R.Psych., Chair
Kathy Montgomery, Ph.D., R.Psych.

Michal Regev, Ph.D., R.Psych.
Runa Steenhuis, Ph.D., R.Psych.
Robert Burrows, Public Member
Hendre Viljoen, Ph.D., R.Psych.

REGISTRATION COMMITTEE

John Carter, Ed.D., R.Psych., Chair
Kenneth Cole, Ph.D., R.Psych.
Darcy Cox, Psy.D, R.Psych.
Marion Ehrenberg, Ph.D., R.Psych.
Michael Fellman, Public Member

Marguerite Ford, Public Member
Henry Hightower, Public Member
Cheryl Washburn, Ph.D., R.Psych.
Sheila Woody, Ph.D., R.Psych.

REGULATORY SUPERVISORS DURING 2010

Cheryl Bradley, Ph.D., R.Psych.
Cinny Bubber, Ph.D., R.Psych.
Paul Eirikson, Ph.D., R.Psych.
Maureen Godfrey, Ph.D., R.Psych.
Barbara Lee Grimmer, Ph.D., R.Psych.
Michael Joschko, Ph.D., R.Psych.
Mary Korpach, Ph.D., R.Psych.

Todd Mason, Ph.D., R.Psych.
Ann Pirolli, Ph.D., R.Psych.
James Roche, Ph.D., R.Psych.
Sujatha Srikameswaran, Ph.D., R.Psych.
Karen Tallman, Ph.D., R.Psych.
Colleen Wilkie, Ph.D., R.Psych.

ORAL EXAMINERS DURING 2010

Victoria Alfonso, Ph.D., R.Psych.
Verna Amell, Ph.D., R.Psych.
Mark Bailey, Ph.D., R.Psych.
Barbara Beach, Ph.D., R.Psych.
Carole Bishop, Ph.D., R.Psych.
Susan Blake, Ph.D., R.Psych.
Robert Colby, M.S., R.Psych.
Constance Coniglio, Ed.D., R.Psych.
Patricia Crawford, Ph.D., R.Psych.
Maureen Godfrey, Ph.D., R.Psych.
Susan Hackett, Ph.D., R.Psych.
Charlotte Johnston, Ph.D., R.Psych.
Ronald Laye, Ph.D., R.Psych.
Anne MacGregor, Ed.D., R.Psych.
Barbara Madani, M.A. Sc., R.Psych.
Deborah McTaggart, Ph.D., R.Psych.

Gregory Meloche, Ph.D., R.Psych.
Laura Mills, Ph.D., R.Psych.
Martin Phillips-Hing, Ph.D., R.Psych.
Anneliese Robens, Ed.D., R.Psych.
Barbara Rosen, Ph.D., R.Psych.
Whitney Sedgwick, Ph.D., R.Psych.
Susanne Schibler, Ph.D., R.Psych.
Kathleen Simas, Ph.D., R.Psych.
Meagan Smith, Ph.D., R.Psych.
Harilaos Stefanakis, Ph.D., R.Psych.
Paul Sungaila, Ph.D., R.Psych.
Lynn Superstein-Raber, Ph.D., R.Psych.
Inna Vlashev, Ph.D., R.Psych.
Larry Waterman, Ph.D., R.Psych.
Maureen Whittal, Ph.D., R.Psych.
Arianna Yakirov, Ph.D., R.Psych.

NEW REGISTRANTS - 2010

Lynda Anne Archer, Ph.D.
Michele Janice Bowers, Ph.D.
Leah Burgess, Ph.D.
Colleen Kathleen Cannon, Ph.D.
Ai-Lan Chia, Ph.D.
Patrick James Corney, Ph.D.
Kimberley St. Anne Da Silva, Ph.D.
Carol Denise Denniston, Ph.D.
Carla Marguerite Elfers, Ph.D.
Jennifer Aileen Engle, Ph.D.
Nadia Jagjit Kaur Gill, Ph.D.
Annemarie Gockel, Ph.D.
Elizabeth Mary Hartney, Ph.D.
Leah Jean Hatton, Ph.D.
Marsha Anne Hedrick, Ph.D.
Azula A. Houghton, M.Ed.
Neta Howard, M.Sc.
Thomas Edward Kay, Ph.D.
Alex Wee-Kiat Kwee, Psy.D.
Serge Lacroix, Ph.D.

Judy Ann Le Page, Ph.D.
Tara Mamie Riddell Learn, Psy.D.
Joanna Marie Stella Lynch-Lawrenson, Dip.Couns.Psychol.
Margaret Joan Martens, M.Sc.
Holly Beth McLean, Ph.D.
David Douglas Joseph McNeely, M.Sc.
Jonathan (John) Duncan McVicar, Ph.D.
Jennifer Tammy Mervyn, Ph.D.
Andrew Kenneth Koji Miki, Ph.D.
Nancy Elizabeth Nixon, M.S.Ed.
Lephuong Ong, Ph.D.
Pierre J. Ouellet, M.A.
Norma Gail Gertrude Pelkie, Ph.D.
Christine Dawn Phillips-Hing, Ph.D.
Jennifer Dawn Pringle, Ph.D.
Graeme Alexander Saruk, Psy.D.
Karla Gabriela Saruk, Psy.D.
Alissa Jennifer Schactman, Ph.D.
Cindy Elizabeth Weisbart, Psy.D.
Ira Whyte, M.A.

REPORT FROM THE CHAIR

It was my pleasure to serve as Chair of the Board of the College of Psychologists of British Columbia for the 2010 year. I am pleased to provide a report on College activities for January through December, 2010.

In general terms, the past year was a year of consolidating our processes and procedures in the domains of application review, complaint investigation and quality assurance. I am also very pleased to observe and participate in the development of efficient procedures in the College's interactions and responsiveness to the new Health Professions Review Board.

Information Meetings I take this opportunity to emphasize the College's policy of providing an "information meeting by request" of any ten or more registrants, given the importance for registrants to be informed and to participate in discussions regarding the regulation of the profession in British Columbia. The College held special information meetings in Vancouver on November 1, 2010, Nanaimo on November 2, 2010, Prince George on November 10, 2010, Victoria on November 17, 2010, and Kelowna on November 18, 2010. A key topic in all of the information meetings was the College's proposal regarding new classes of registration. A number of additional meetings was also held at other work sites by special request, including Children's Hospital, UBC, UVic, UNBC, and Correctional Service of Canada.

Annual General Meeting The Annual General Meeting was held in Vancouver on May 28, 2010. A video link was provided to Victoria, and registrants were also able to review the meeting via a webcast link. The continuing competency workshop presented by government relations consultant Ms. Kimanda Jarzebiak was titled: *The Changing World of Psychology Practice in BC*.

Board Elections A Call for Nominations was distributed to registrants in the Fall of 2010 to fill two elected positions on the Board. Three nominations were received. John Carter, Ed.D., R.Psych. and Henry Harder, Ed.D., R.Psych., were elected for a three-year term commencing January 1, 2011. Public member Ms. Jenelle Hynes was re-appointed by government for a two-year term commencing January 27, 2011. Registrants are encouraged to become involved with the College and to consider running for the Board when such calls for nominations are sent out. A special thank you is extended to the two outgoing public Board members, Mr. Daniel Fontaine and Mr. Wayne Morson. Both Daniel and Wayne sat on our Board for six years. Their contributions to the various committees upon which they sat and to the Board and College as a whole are deeply appreciated. We are grateful to Mr. Fontaine for agreeing to continue to serve the College by sitting on the Discipline and Patient Relations Committees, and to Mr. Morson for agreeing to continue his involvement on our Finance and Inquiry Committees. We are indebted to both for their ongoing commitment to the College.

Health Professions Review Board (HPRB) There was a total of ten Inquiry and Registration matters open before the HPRB at some point during 2010. Decisions and policies of the HPRB are available on its website: www.hprb.gov.bc.ca. The College informs complainants and applicants of their rights with regard to the HPRB. The College has also provided registrants with information regarding the functioning of the HPRB and their responsibilities in dealing with this authority.

College Workshops The College presented a workshop on "Ethical and Legal Issues in the Practice of Psychology" for psychologists working for the Correctional Service of Canada on March 4, 2010, and "Governing Legislation, Ethical and Legal Issues, and the Practice of Psychology in British Columbia" for registrants on June 23, 2010 and June 24, 2010 in Victoria. Orientation workshops for new applicants and special information sessions for foreign-trained applicants were also held during the 2010 year.

Strategic Planning The Board reviews the Strategic Plan on an ongoing basis. The Strategic Plan is available on the College website.

Participation with Local, National, and International Organizations The College is an active participant in the Health Regulatory Organizations (HRO), the Association of Executive Directors and Registrars of BC, and the Association of Canadian Psychology Regulatory Organizations (ACPRO) of which our Registrar is vice-Chair. On behalf of ACPRO, the College was successful in obtaining funding from Human Resources and Skills Development Canada for a national study of entry requirements and competency assessment methods for psychology practice. The College remained an active member of the Association of State and Provincial Psychology Boards (ASPPB), and participated in ASPPB meetings in April in Seattle, Washington and in Savannah, Georgia in October.

Legal Consultation The College's use of legal services is divided into several main categories: A. Routine legal consultations for Inquiry and Registration Committees; B. General legal counsel (Board legal consultation, legal matters such as lawsuits against the College); C. Legal consultation on Freedom of Information requests; and D. Special legal consultation on discipline matters, including preparation for, and the conducting of, extraordinary hearings of the Inquiry Committee, Discipline Committee hearings, and legal consultation for hearing panels. These various types of consultation are obtained through the services of a number of different individuals, as needed.

Draft Practice Advisories Revisions to the 17 Draft Practice Advisories that were originally circulated to all registrants for feedback in 2008 and posted at that time on the College website were re-posted in August of 2010 incorporating feedback received. Registrant input was once again solicited. Work on the Draft Practice Advisories has continued, including the introduction of an 18th advisory on telepsychology, and the Advisories are scheduled for a final posting early in 2011 prior to their enactment by the Board.

Legislative Changes The Board devoted considerable attention to changes created by amendments to the *Health Professions Act*, by the impact of the *Agreement on Internal Trade (AIT)* and the *Trade, Investment and Labour Mobility Act (TILMA)*, and to general government priorities related to professional mobility, scopes of practice, and collaborative care. Communication with registrants via the *Chronicle*, mail outs, information meetings, the AGM, the website, and with the various College committees, was a focus of the Board to ensure that registrants were aware of the scope and nature of these changes. The College remains committed to responding to issues pertaining to mobility of Canadian- and foreign-trained applicants.

Practice Support The College introduced a Practice Support Service for registrants in 2010 to further protect the public by offering registrants assistance in contemplating novel practice issues and ethical dilemmas through the lens of governing legislation. The objectives and parameters of this Service are delineated on the College website and in the Practice Support information brochure which was sent to each registrant and is also available for download on the website.

Bylaw Development As part of the College's active efforts to address government imperatives for mobility and collaborative health care, a major revision of the existing Bylaws was begun in 2010 and remains in progress.

Website Work on the new College website continued through 2010 and the new site is expected to be launched in the Spring of 2011.

In closing, I am pleased to report that a very high volume of College work was handled professionally, competently, and within budget. It was a pleasure and privilege to serve as the Chair of the Board for 2010, and I look forward to a productive 2011.

Respectfully submitted,
Michael Elterman, M.B.A., Ph.D., R.Psych.,
Chair of the Board 2010

DISCIPLINE COMMITTEE REPORT

There were no hearings of the Discipline Committee in 2010. One matter in which a Citation was issued at the direction of the Inquiry Committee was resolved without requiring a convening of the Discipline panel prior to the end of the year.

Respectfully submitted,
Daniel Fontaine, Chair,
Discipline Committee 2010

PATIENT RELATIONS COMMITTEE REPORT

As per the *Health Professions Act*, the objectives of this Committee include: recommending to the Board specific procedures for handling complaints of professional misconduct of a sexual nature; informing the public about the process of bringing their concerns to the College; monitoring and periodically evaluating the operation of procedures established; developing and coordinating educational programs dealing with professional misconduct of a sexual nature for registrants and the public as required; establishing a patient relations program to prevent professional misconduct of a sexual nature; and recommending to the Board standards and guidelines for the conduct of registrants and their patients.

Respectfully submitted, Hendre Viljoen,
Chair, Patient Relations Committee 2010

INQUIRY COMMITTEE REPORT

The Inquiry Committee (IC) dealt with a total of 56 complaints that were open for at least some part of 2010 and were at various stages of investigation at any given point in time during the year. As of December 31, 2010, 38 of these cases had been closed. Files closed during 2010 are summarized in Table 1 below, along with the nature of the decisions of the IC in closing the complaint files. Please review the Registrar's report for a comprehensive description and breakdown of 2010 complaint investigations and resolutions.

Table 1: Files Closed during 2010 (N=38)

Closing Reason	Number	%*
Letter of Undertaking or Resolution Agreement	16	42
Resolved	0	0
Insufficient Evidence	12	32
Decision Not to Proceed (no jurisdiction, withdrawn, vexatious or frivolous)	10	26
Total	38	100

* Percentages in this and subsequent tables have been rounded and may not add up to 100%.

The Committee and staff succeeded in ensuring that the new timeline requirements of the *Health Professions Act* were being tracked and met. The additional timelines imposed by revisions to the *Act* have added considerable additional tracking and documentation. I have been delighted with the efficient and professional manner in which the Committee and staff have adjusted their processes to ensure we meet or exceed these requirements. The Inquiry Committee consists of very hardworking professional and public members who work in consultation and cooperation with our very competent and dedicated staff. It was my honour to serve as Chair of the Inquiry Committee for the 2010 year.

Respectfully submitted, Russell King, Psy.D., R.Psych.,
Chair, Inquiry Committee 2010

REGISTRATION COMMITTEE REPORT

Mobility and Access to the Profession The College continued to focus on labour mobility and access to the profession in 2010. In British Columbia, Chapter Seven of the *AIT* is implemented by the *Labour Mobility Act* (2009) and dictates the criteria under which BC regulators are required to recognize certifications granted to workers by regulatory bodies in other Canadian provinces, Yukon and the Northwest Territories, and to grant certification in BC equivalent occupations, subject only to such exceptions as permitted under Chapter Seven.

Proposed Changes to Bylaws In 2010, the Committee developed proposed changes to classes of registration responsive to the new legislative challenges related to mobility and other public policy trends. The proposal, which describes this work, was launched in the Fall edition of the *Chronicle* and presented to registrants through a series of information meetings throughout the province. Increased access to regulated professional care is a major concern in public policy discussions on healthcare and limited healthcare resources. The College's proposal addresses these concerns. It preserves the traditional entry standard for full registration as a registered psychologist (doctoral), while introducing new classes of registration enabling practitioners who meet specified requirements to provide services in clearly designated areas of psychology and/or settings of psychology practice under appropriate supervision.

Proposed is targeted registration in limited classes of registration, each class with its own entry criteria, including:
A) As a psychologist limited to particular practice areas and/or settings with a requirement for supervision by setting (e.g., institutional settings such as schools or correctional facilities) or by a supervisor approved by the College. B) As a psychological assistant limited to particular activities and scope, with a requirement for supervision by a supervisor approved by the College. Other objectives and principles of the proposal include: provisions for evaluation of substantial equivalence on all registration requirements; increased emphasis on competency-based assessment; ensuring that each practitioner is able to provide those services for which he or she is competent while ensuring public protection through appropriate supervision and scope limitation; engagement with provincial psychology training programs whose students may be eligible for the new classes of registration and ensuring that practitioners with access to title by way of current exemptions will retain access to maintaining title and scope of practice, in the new classes of registration, should exemptions be removed. This work will continue in 2011.

Entry Requirements Across Canada The College was successful in obtaining funding from Human Resources and Skills Development Canada (HRSDC) for a national study of entry requirements and competency assessment methods for psychology practice. This project was launched in late 2009 and is expected to conclude in 2011. The project is conducted under the aegis of the Association of Canadian Psychology Regulatory Organizations (ACPRO) – the organization consisting of all of the regulatory bodies for psychology in Canada. It is hoped that this national review will identify the key commonalities and differences amongst the jurisdictions and pave the way for greater harmonization of standards for entry into the profession.

Foreign Qualifications Recognition The College continued its focus on labour mobility for foreign-trained psychology practitioners and has continued to participate in government-sponsored workshops and stakeholders' meetings on this topic. The increase in foreign-trained applicants continued this year. In response to the many queries we receive from foreign-trained psychology practitioners, the College continued to sponsor information sessions specifically oriented towards foreign-trained psychology professionals. As well, specific FAQs for foreign applicants were added to the website in an effort to assist this particular population. It is expected that the proposed bylaw changes will serve to streamline the registration of this population of foreign-trained practitioners (e.g., broader array of registration classes, evaluation of substantial equivalence, competency based assessment, etc.). I have enjoyed chairing this committee and working with the professional and public members who dedicated significant amounts of their time in reviewing all registration matters, including the large undertaking of drafting new bylaws for registration. I'd like to thank the College staff for their work in carefully tracking and understanding these policy trends and legislative changes and implementing these important policies and decisions so competently. I also wish to thank the oral examiners and supervisors for their services this year. The contributions of the above-mentioned people greatly enhance the regulation of our profession in BC.

Respectfully submitted,
John Carter, Ed.D., R.Psych., Chair,
Registration Committee 2010

QUALITY ASSURANCE COMMITTEE REPORT

In addition to the annual review of the Continuing Competency Program, the Committee was actively engaged in a number of important initiatives. Below is a summary of the Committee's work in 2010.

Continuing Competency Program Review The audit for the 2010 year was completed by the Committee by March 2010. A very small number of registrants was found not to be in compliance with the requirements, and the Committee followed up with these registrants. Overall, the Committee was very pleased with the high quality of continuing competency activities reported by the registrants who were included in the random audit.

Designation of a Professional Executor This requirement, consistent with registrants' ethical obligations to ensure they have engaged in contingency planning, commenced with renewal for the 2010 calendar year and involved listing a designated professional executor on the renewal form. The intent of the requirement is to enable the College to be responsive to requests received relating to the records of incapacitated or deceased registrants. The Committee was very pleased with registrant enthusiasm for, and compliance with, this new requirement.

Workshops The Committee was pleased to sponsor a workshop on "Ethical and Legal Issues in the Practice of Psychology" for psychologists working for the Correctional Service of Canada on March 4, 2010, and "Governing Legislation, Ethical and Legal Issues, and the Practice of Psychology in British Columbia" for registrants on June 23, 2010, and again on June 24, 2010, in Victoria.

Practice Advisories Seventeen draft practice advisories have been circulated to registrants over an extended period including a reposting of the drafts, incorporating feedback from the first circulation, in August of 2010. Special attention was given to new BC Supreme Court Civil Rules that took effect on July 1, 2010 in editing the draft practice advisory pertaining to release of information. All feedback received in 2010 was again reviewed, and the Committee was preparing to repost the draft practice advisories for a final time early in 2011, along with a new draft practice advisory on telepsychology.

Practice Support Service The Committee was pleased to introduce the Practice Support Service for registrants in 2010. The objective of the service is to assist registrants in dealing with unfamiliar practice situations and ethical dilemmas through the lens of governing legislation, in order to enhance ethical practice and protection of the public. The Practice Support Service also publishes information of broad interest to registrants in the new Practice Support corner of the *Chronicle*.

Other Activities The Committee has also been active in considering possible changes to the Continuing Competency Program as part of anticipated Bylaw changes and has remained actively involved in the College's ongoing review of the impact of new provincial legislation, particularly with respect to quality assurance.

Respectfully Submitted,
Leora Kuttner, Ph.D., R.Psych.,
Chair, Quality Assurance Committee 2010

FINANCE COMMITTEE REPORT

The College continues to stay within budget projections and renewal fees remain stable with no anticipated fee increases for 2011. Please see the attached audited financial statements for more details.

Table 2: Comparative Expenses

Year	Wages and Benefits		Routine Statutory Expenses		Hearings		General Operating Expenses		Total Expenses	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
2004	521,791	41	288,686	23	74,816	6	391,336	30	1,276,629	100
2005	554,704	48	128,899	11	70,563	6	403,717	35	1,157,883	100
2006	565,346	46	201,542	17	50,113	4	402,896	33	1,219,897	100
2007	571,315	44	210,917	16	101,350	8	414,650	32	1,298,232	100
2008	634,602	44	267,106	19	46,627	3	494,783	34	1,443,118	100
2009	632,320	50	167,881	13	38,842	3	421,937	34	1,260,140	100
2010	660,870	52	202,448	16	1,829	1	415,859	32	1,281,006	100

Respectfully submitted, Wayne Morson,
Chair, Finance Committee 2010

REGISTRAR'S REPORT

Below is the Registrar's Report on the activities of the College for the year 2010. This report is divided into three main sections:

- I. **Registration/Application Matters** This section provides a description of the College Register for 2010 and the status of applications for registration, as well as a summary of activities of the College in this area.
- II. **Complaint and Investigative Matters** The second section provides a descriptive and statistical analysis of complaint and other investigative matters.
- III. **Administrative Matters** The third section summarizes administrative activities related to external relationships and our obligations under the *Ombudsperson* and *Freedom of Information and Protection of Privacy Acts*.

I. Registration/Application Matters

This section reviews activities at the College related to the College Register during 2010, and the status of applications for registration. It is divided into 4 sections as follows:

- 1) The College Register 2010
- 2) Summary of Application Activity
- 3) Areas of Practice
- 4) Examinations

1. The College Register 2010 As of December 31, 2010, the College Register listed a total of 1167 registrants. Three (3) registrants cancelled their registration within the 2010 calendar year, 3 registrants passed away, and 1 individual held temporary registration.

Table 3: The College Register as of December 31, 2010

Register Status on December 31	2005	2006	2007	2008	2009	2010
Full Register	933	932	974	988	1013	1038
Suspended		1	0	1	0	0
Resigned	0	0	0	0	1	0
Limitations as per Inquiry Committee (IC)	13	11	11	13	11	12
Limitations as per IC / Non-Practicing			1	0	1	2
Limitations by Category - Out-of-Province	28	27	22	27	26	29
Limitations by Category - Non-Practicing	18	23	15	16	18	9
Limitations by Category – Retired	14	23	26	34	38	42
Limitations as per Registration Committee (RC)	22	57	53	42	37	30
Limitations as per RC / Non-Practicing	0	0	0	0	2	0
Status Pending	2	0	0	0	1	1
Temporary Registration	2	1	2	1	2	1
Cancelled Prior to End of Year	0	0	3	10	3	3
Total	1032	1075	1107	1132	1153	1167

As shown in the table below, a total of 40 new registrants were added to the Register in 2010.

Table 4: New Registrants by Class of Registration

	Regular	Reciprocal	Mobility	Temporary	Total
Psychologists	20	6	7	0	33
Psych. Associates	0	7	0	0	7
Total	20	13	7	0	40

2. Summary of Application Activity Table 5 below summarizes the application activities at the College during the 2010 year, along with comparison data from the previous year. As shown in the table, a total of 62 applications were received during the 2010 year. Of these, 61% (n=38) were regular applications. Twenty-three percent (n=14) were reciprocal applications from another Canadian jurisdiction, and 8% (n=5) were mobility applications from jurisdictions in the United States.

Table 5: Application Activity Summary 2009-2010

Activity	2009					2010				
	Reg	Temp	Recip	Mobil	Total	Reg	Temp	Recip	Mobil	Total
# of applications received	35	3	16	2	56	42	1	14	5	62
# of applications withdrawn	0	0	2	0	2	0	0	0	0	0
# of applications not meeting requirements	1	0	0	0	1	0	0	0	0	0

3. Areas of Practice: Applicants and Registrants Applicants declare one area of practice in psychology on the application form. This area is expected to be the broadest area of practice, which best describes the individual's training and competence. Table 6 below represents the area of practice declared by new applicants in 2010. Ninety percent (90%) of applicants selected the areas of Clinical or Counseling.

Table 6: Area of Practice for New Applicants in 2010

Area of Practice	Regular	Reciprocal	Mobility	Temporary	Total
Clinical Psychology	28	8	4	1	41
Counseling Psychology	10	4	1	0	15
Clinical Neuropsychology	0	0	0	0	0
School Psychology	1	1	0	0	2
Health Psychology	0	0	0	0	0
Rehabilitation Psychology	1	0	0	0	1
Forensic/Corrections Psychology	2	1	0	0	3
Total	42	14	5	1	62

Note: The areas of Clinical and Counseling are defined by the College as broad areas encompassing many sub-areas, while the areas of Forensic/Corrections, Health, School, Rehabilitation, Industrial/Organizational and Clinical Neuropsychology are seen as more narrowly defined areas of practice, sometimes including exclusive practice in a particular setting.

At renewal all registrants confirm their primary area of practice. The Register indicated the following breakdown for the self-declared primary area of practice indicated by registrants as of December 31, 2010. These data exclude retired and temporary registrants as well as those who were deceased, resigned, or cancelled before the yearend:

Table 7: Self-Declared Primary Area of Practice for Registrants as at December 31, 2010

Self-Declared Primary Area of Practice	Number of Registrants	%
Clinical Psychology	636	57
Counseling Psychology	240	21
Clinical Neuropsychology	65	6
School Psychology	71	6
Health Psychology	7	1
Rehabilitation Psychology	16	1
Research/Academic Psychology	23	2
Forensic/Corrections Psychology	44	4
Industrial/Organizational Psychology	19	2
Total	1121	100

4. Examinations All Regular applicants complete three examinations as part of the application process: the Examination for Professional Practice in Psychology (EPPP), the Oral Examination (OE), and the Written Jurisprudence Examination (WJE). Reciprocal and Mobility applicants are required to successfully complete the WJE. Table 8 below summarizes examination results for 2010.

Table 8: Examination Results

	2007	2008	2009	2010
Number of Regular applicants who wrote EPPP	23	32	24	26
Number of Oral examinations	39	41	32	25
Number of WJE examinations	36	62	53	44

Twenty- six Regular applicants took the EPPP in 2010. Of the applicants taking the exam for the first time (n = 24), 100% passed. This is consistent with our overall first time pass rates of 96% in the four previous years. The minimum required passing score is 140/200 (raw score) or 500/800 (scaled score). The average passing score for first time test takers in 2010 was a scaled score of 639/800 (range 514 – 725). As in past years, the WJE was held at the College offices on a monthly basis. It was administered to 44 applicants in 2010. All applicants passed.

The College also conducts the Oral Examination on site. In 2010, 26 examinations took place. Of those examinees, 21 fully passed and were placed on the register with no limitations on their practice – this represents 81% of all first-time oral examinees. Three (3) candidates were added to the register with limitations and 2 failed the examination. Two (2) of the 26 examinations represented a second attempt – both examinees passed fully.

II. COMPLAINT AND INVESTIGATIVE MATTERS

This section contains information about complaints received in the year 2010 as well as a report on all complaints closed during 2010. Included are descriptions of aspects of the complaint investigation process and a sampling of complaints received during the year. This section is divided into the following topic areas:

1. Complaint file status as of December 31, 2010
2. Descriptive complaint summary
3. Investigations opened by the Inquiry Committee
4. Length of time to close complaint files
5. Closing reasons for complaints closed in 2010 and comparison with previous years

6. Components of the complaint investigative process
7. Letters of Undertaking/Consent Agreements
8. Summary of a sample of complaints in 2010
9. Complaints per year and number of registrants with complaints

1. Complaint file status as at December 31, 2010

Since the College of Psychologists came under the *Health Professions Act*, a total of 544 new complaints have been investigated, including 41 received during 2010.

- A. Complaints received in 2010 (n=41): Twenty-one (21) of the complaints received in 2010 were also closed in 2010, leaving a total of 20 complaints received in 2010 still open on December 31, 2010.

Table 9: Complaint File Status as at December 31, 2010 for all complaints received under the *Health Professions Act* (n=544)

Status	Year Complaint Received							
	2000-2008		2009		2010		Total	
	#	%	#	%	#	%	#	%
Resolved or determined to not be a complaint					2	5	2	0
Under Initial Review					4	10	4	0
33(5)					11	27	11	0
Without Prejudice Meeting					2	5	2	0
Suspended per HPA*					1	3	1	0
Total # open files	0	0	0	0	20	49	20	4
Total # closed files	461	100	42	100	21	51	524	96
Total	461	100	42	100	41	100	544	100

* New category for 2009 reflecting new Health Professions Act requirements to suspend an investigation if timeline requirements are not met.

2. Descriptive Complaint Summary

Below are four descriptive variables (primary allegation, complaint context, area of practice, and complainant type) on which all complaints are tracked:

a. Primary Allegation Table 10 contains a breakdown of complaint investigations according to the primary allegation made by the complainant as it relates to the *Code of Conduct*. The most frequent primary allegation for complaints opened in 2010 was assessment procedures (n=12). This is consistent with all complaints received since the College came under the *Health Professions Act*; assessment procedures is the primary allegation in the largest number of cases overall (n=197). Professionalism was the next most frequent primary allegation in 2010 (n=10), and third highest overall (n=72). General standards for competency was the third most frequent allegation in 2010 (n=8), and second highest overall (n=77). Many of the cases in which competency is the primary allegation involve an assessment situation of some kind.

Table 10: Primary Allegation in Complaints Received 2000-2010

Status	Year Complaint Received							
	2000-2008		2009		2010		Total	
	#	%	#	%	#	%	#	%
General Stds for Competency (CC 3.0)	66	14	3	7	8	20	77	14
Informed Consent (CC 4.0)	21	5	2	5	3	7	26	5
Relationships-Clients (CC 5.0)	53	11	1	2	1	5	54	10
Relationships-Work (CC 5.0)	8	2	0	0	1	2	9	2
Relationships-Dual Roles (CC 5.0)	20	4	2	5	0	0	22	4
Confidentiality (CC 6.0)	18	4	5	12	2	5	25	5
Professionalism (CC 7.0)	56	12	6	14	10	24	72	13
Provision of Services (CC 8.0)	14	3	3	7	2	5	19	4
Representation of Services/Credentials (CC 9.0)	2	1	0	0	1	2	3	1
Advertising/Public Statements (CC 10.0)	10	2	1	2	0	0	11	2
Assessment Procedures (CC 11.0)	167	36	18	43	12	27	197	36
Fees (CC 12.0)	9	2	0	0	1	2	10	2
Maintenance of Records (CC 13.0)	1	0	0	0	0	0	1	0
Security/Access to Record (CC 14.0)	5	1	0	0	0	0	5	1
Compliance with Law (CC 18.0)	4	1	0	0	0	0	4	1
Application (CC 2.0)	2	1	0	0	0	0	2	0
No Standard Applicable	5	1	1	2	0	0	5	1
Total	461	100	42	100	41	100	544	100

b. Complaint Context Table 11 reports on the context within which complaints occurred. As has consistently been the case in the past, in 2010 a substantial proportion (n=24; 63.2%) of complaint concerns arose in the context of an assessment, such as a custody and access proceeding or a correctional assessment.

Table 11: Complaint Context for Complaints Received 2000-2010

Complaint Context	Year Complaint Received							
	2000-2008		2009		2010		Total	
	#	%	#	%	#	%	#	%
Assessment	263	57	22	52.4	26	63	311	57
Consultation	7	1.5	1	2.4	0	0	8	2
Intervention	109	23.6	15	35.7	9	22	133	24
Regulatory Compliance	20	4.3	1	2.4	0	0	21	4
Other	62	13.4	3	7.1	6	15	71	13
Total	461	100	41	100	41	10	544	100

c. Area of Practice Table 12 below presents information on the area of practice within which complaints occurred. In 2010, eleven (11) of the complaints received were in the custody and access sub-area within clinical psychology, and eleven (11) were in the broader clinical psychology area.

Table 12: Complaint - Area of Practice in Complaints Received 2000-2010

Complaint Area of Practice	Year Complaint Received							
	2000-2008		2009		2010		Total	
	#	%	#	%	#	%	#	%
Clinical Psychology	206	44.7	14	33.3	11	27	231	42
Custody and Access	121	26.2	14	33.3	11	27	146	27
Counselling Psychology	39	8.5	5	11.9	2	5	46	8
Forensic /Corrections	41	8.9	3	7.1	4	10	48	9
Industrial /Organizational	2	0.4	0	0	0	0	2	.5
Neuropsychology	21	4.6	1	2.4	2	5	24	4
Rehabilitation Psychology	8	1.7	2	4.8	4	10	14	3
Research /Academic	4	0.9	0	0	0	0	4	1
School Psychology	8	1.7	0	0	2	5	10	2
N/A	11	2.4	3	7.1	5	11	19	3.5
Total	461	100	42	100	41	100	544	100

d. Complainant Type As indicated in Table 13 below, more than half (n=23) of the complaints received in 2010 were filed directly by clients of respondents. The Inquiry Committee may open files on its own motion based on information provided to it, but did not do so in 2010. The category of "Colleague" is now reserved for those cases in which the complainant is not the recipient of services (for example, a registrant who makes a complaint after becoming concerned about a colleague's conduct after observing him/her in a shared work environment). Previously these files had been categorized in the "Client - 3rd Party" category.

Table 13: Complainant Type in Complaints Received 2000-2010

	Complaint Type	Year Complaint Received							
		2000-2008		2009		2010		Total	
		#	%	#	%	#	%	#	%
PUBLIC	Client - 3rd Party	127	27.5	7	16.7	3	7	137	25
	Client - Direct	111	24.1	21	50	23	56	155	29
	Client Relative	65	14.1	6	14.3	9	22	80	15
	Colleague**	66	14.3	2	4.8	4	10	72	13
	Other	37	8	1	2.4	2	5	40	7
IC	Inquiry Committee	55	11.9	5	11.9	0	0	60	11
	Total	461	100	42	100	41	100	541	100

3. Investigations Opened by the Inquiry Committee Under the *Health Professions Act*, the Inquiry Committee can open an investigation on its own motion when there are public protection concerns or when an investigation of allegations made by a complainant provides evidence which on its face suggests a new area of concern. Most frequently, investigations initiated by the Committee arise in the following circumstances: failure to comply with regulatory obligations in connection with another complaint; receipt of information generally available to the public; information obtained through an inspection of a registrant's practice records; or through information provided to the College that is deemed of sufficient concern to initiate an investigation. As noted above, no complaint investigations were opened by the Inquiry Committee in 2010.

4. Length of Time to Close Files For complaints closed in 2010 (n=38), the number of months required to investigate and close a file ranged from 0 to 14 months. Table 14 below contains the average length of time to close complaint files for 2008, 2009, and 2010 (excluding 4 files from 2008 and 2009 which pertained to files involving respondents in protracted legal negotiations).

Table 14: Average Time (in months) to Close Files for Complaints Closed 2008-2010

Year Complaint Closed	2008	2009	2010
Avg Length of Time to Close File	8.1 months, n=41	6.02 months, n=51	5.66 months, n=38

5. Complaint File Closing Reasons Slightly more than one-half of the complaints closed in 2010 were dismissed because of insufficient evidence of a breach of the *Code of Conduct* or were withdrawn by the complainant (and did not present public protection concerns). For complaints received and closed in 2010, 16 were resolved by an undertaking or agreement with the respondent, or by some action offered by the respondent satisfying the Committee's concerns in the matter.

Table 15: Closing Reasons for Complaints Closed 2008-2010

Closing Category	Closing Reason	Year Complaint Received							
		2008		2009		2010		Total	
		#	%	#	%	#	%	#	%
Dismissed- lack of evidence or otherwise not proceeded upon	Decision Not to Proceed	7	14.3	14	26.4	10	26.3	31	23
	Insufficient Evidence	12	24.5	11	20.8	12	31.6	35	25
	Subtotal	19	38.8	25	47.2	22	57.9	66	48
Voluntary Resolution	Letter of undertaking or resolution agreement	28	57.1	22*	41.5	16	42.1	66	48
	Resolved	1	2.0	5	9.4	0	0	6	4
	Subtotal	29	59.2	27	50.9	16	42.1	72	52
Resigned/Cancelled	Resigned/Cancelled Referred to Discipline Ctte	1	2.0	1	1.9	0	0	2	1
Total		49	100	53	100	38	100	138	100

6. Components of the Complaint Investigation Process

Components of the complaint investigation process include without prejudice meetings, extraordinary hearings, and citations and discipline hearings, described below.

a. Without Prejudice Meetings The term “without prejudice” is used to indicate that nothing that occurs in a without prejudice meeting or correspondence may be used in other proceedings. Without prejudice meetings provide an informal and effective means for resolving complaint matters. By way of example, a without prejudice meeting between the Inquiry Committee and a respondent occurred in the context of a complaint involving treatment of a couple. The complainant in this matter was concerned about issues related to confidentiality and informed consent. Subsequent to the meeting, the respondent consulted with a colleague to discuss these issues and signed an agreement to improve his practices in these areas.

b. Extraordinary Hearings Sometimes concerns arise which necessitate immediate action on the part of the Inquiry Committee, such as issues with sufficient public protection concerns that the Committee believes an immediate restriction on practice or license suspension may be warranted. There is no testing of evidence at an extraordinary hearing. Rather, a decision is made on whether the available evidence, on its face, supports action by the Inquiry Committee. Any extraordinary action or agreement is an interim measure, designed to address immediate public protection concerns while the complaint investigation continues and/or pending a full hearing of the Discipline Committee. Extraordinary actions or agreements, therefore, do not represent final resolutions of the complaint issues. No extraordinary hearings were held in 2010.

c. Discipline Hearings and Citations In contrast to an extraordinary hearing, a hearing of the Discipline Committee is the equivalent of a full trial on all issues, and a finding of fact is made at the end of the hearing. No Discipline Committee hearings were held in 2010. A citation for a hearing of the Discipline Committee on one file that was issued in 2010 was resolved prior to proceeding to a hearing scheduled for 2011.

7. Letters of Undertaking/Resolution Agreements

Table 16 provides a summary of Letters of Undertaking/Resolution Agreements signed with registrants during the year 2010 as a means of bringing a complaint file to a close. A total of 16 such agreements were signed in 2010. The terms of such agreements are determined on a case by case basis and all are signed on a voluntary basis. In a number of the more serious complaints below, a hearing of the Discipline Committee would have been held had such a resolution not been achieved.

Table 16. Summary of Terms of Letters of Undertaking/Resolution Agreements in 2010 (n=16)

	# of Files	Primary Allegation by <i>Code of Conduct</i> Section	Terms of Consent Agreement or Letter of Undertaking
1	1 file	08-Provision of Services	Change to informed consent form
2	1 file	11-Assessment Procedures	Consultation and correction of errors in report
3	1 file	08-Provision of Services	Refrain from practicing in a particular area and change to office practices
4	1 file	11-Assessment Procedures	Change to report writing practices and clarification letter to complainant
5	1 file	06-Confidentiality	Supervision, therapy, apology, refund
6	1 file	04-Consent	Change to office practices
7	1 file	08-Provision of Services	Refrain from practicing in a particular area, apology, and refund
8	1 file	08-Provision of Services	Change to office practices
9	1 file	05-Prohibited Relationship/Contact	Supervision
10	1 file	06-Confidentiality	Change to office practices
11	1 file	11-Assessment Procedures	Change to report writing practices
12	1 file	11-Assessment Procedures	Change to report writing practices
13	1 file	11-Assessment Procedures	Change to report writing practices
14	1 file	05-Prohibited Relationship/Contact	Resignation and conditions for reapplication
15	1 file	07-Professionalism	Resignation and conditions for reapplication
16	1 file	06-Confidentiality	Consultation and change to office practices

8. Samples of Complaints Open During 2010

Below is a brief review of the main allegations raised in a sample of complaints open during 2010, along with a description of the process and outcome of the complaint investigation.

One case arose in the context of a pre-sentencing evaluation. The complainant, who was the subject of the assessment, alleged that the respondent lied, took information out of context, and made unflattering comments about the complainant in her reports. The Committee carefully reviewed the copies of the assessment reports that the complainant had included to determine if there was any evidence supporting the allegations that would warrant opening an investigation. The Committee found no support for any of the allegations made in this case and summarily dismissed the complaint pursuant to Section 32(3)(a) of the *Health Professions Act* (the “Act”).

A second case involved a complaint by the mother of two children who were seeing the respondent for therapy. The allegations included that the respondent failed to obtain informed consent, breached confidentiality, took control of the medications of the complainant’s children, and made unprofessional comments to the complainant. The Inquiry Committee sought the respondent’s practice records, which assisted the Committee in its investigation due to their thoroughness and clarity. The Committee then asked the respondent to address questions posed under Section 33(5) of the *Act*. After reviewing all of the documentation, the Committee found insufficient evidence to support any of the allegations and disposed of the case under Section 33(6)(a) of the *Act*.

A third case involved a complaint made by an individual who alleged that the respondent had breached the complainant’s confidentiality, and that was harmful to the complainant. The College engaged with the complainant to ensure he had no safety concerns. The Committee posed a number of questions to the respondent under Section 33(5) of the *Act* and requested that the respondent sign an undertaking and consent to undertake a program of supervision for an initial period of six months subject to extension. The Committee found evidence supporting the allegations and resolved the matter under Section 33(6)(c) by accepting the respondent’s signed undertaking and consent to undergo supervision of his practice to address the issues raised in the complaint.

In a fourth situation, an individual made a complaint in a treatment context by alleging that the respondent had breached confidentiality and failed to obtain proper informed consent. The Inquiry Committee commenced an investigation, obtained and reviewed practice records, posed questions under Section 33(5) of the *Act*, and attempted to negotiate a voluntary resolution to the complaint. When the respondent refused, the Inquiry Committee directed the Registrar to issue a citation under Section 37 of the *Act*. Ultimately, the citation was canceled under Section 37(4) of the *Act* after the respondent undertook a series of steps to obtain consultation and make changes to his practice addressing the concerns raised in the original complaint as well as any larger public protection concerns.

9. Complaints per Year and Number of Registrants with Complaints

Table 17 below describes the number of registrants about whom complaints have been received since the College was first granted responsibility for regulating the profession in 1993. As shown in the Table, in 2010, 41 complaints were received. These 41 complaints were with regard to 38 different registrants. Thus, some registrants were named in more than one complaint file.

Table 17: # of Complaints per year from 1993 - 2010 and # of Registrants with Complaints

Year	# Complaints (with named registrant)	# Registrants
2006	50	42
2007	50	37
2008	41	31
2009	42	32
2010	41	38

III. ADMINISTRATIVE MATTERS

1. Ombudsperson Investigations and Requests under the *Freedom of Information and Protection of Privacy Act*.

There were two requests under each of these Acts received during the 2010 year. All matters were responded to promptly, within established timelines and resolved/closed within 2010.

2. Relationships with Other Regulatory Bodies in Psychology The College remained actively involved with the other regulatory bodies through the Association of Canadian Psychology Regulatory Organizations (ACPRO) (Canada) and with the Health Regulatory Organizations (HRO) (BC – provincial), the Executive Directors and Regulators of the Health Professions (BC – provincial), and the Association of State and Provincial Psychology Boards (ASPPB) (US and Canada).

3. Acknowledgments. I take this opportunity to extend appreciation to the members of the College Board, Committee members, registrants serving the College as oral examiners and regulatory supervisors, and to registrants who took the time to provide thoughtful comment and feedback on practice advisories and other matters. Your professionalism and interest make an important contribution to the regulation of the psychology profession.

Respectfully submitted,

Andrea Kowaz, Ph.D., R.Psych., Registrar

Minutes of the Annual General Meeting for the 2010 year - May 28, 2011

Agenda and Minutes The table of contents in the 2010 Annual Report was approved as the agenda for the May 26, 2009 meeting. The Minutes of the 2009 Annual General Meeting held on May 28, 2010 were approved.

Chair's Report Michael Elterman gave the Chair's report on behalf of the 2009 Chair. He highlighted College achievements over the 2009 year, during which the College participated in a working group comprised of representatives from HRO members designed to share information and experiences regarding HPRB matters; proactive relationships with the HPRB staff, active review of existing cases before the Ontario Health Professions Appeal and Review Board (HPRB) and in the case law to assist the College in better understanding the impact of an external review board on registrants and the inquiry and registration processes; sharing the College's experience with registrants to ensure that registrants are fully informed about what the existence of the HPRB means with respect to their practice of psychology. He emphasized ways in which the world of professional regulation was changing in BC. He thanked the members of the 2009 Board and introduced all Board members present at the meeting.

Finance Committee – John Carter reported, on behalf of the Committee Chair, the stability of the College's financial situation, that the 2009 year was completed within budget, and that there were no anticipated fee increases.

Registration Committee Report – Michael Elterman (2009 Chair), reported on the efforts of the Committee on mobility issues relating to Canadian psychology professionals and foreign-trained psychology professionals who wish to practice in BC. The Committee is exploring registration processes in relation to applicants trained outside of the US and Canada. It is also examining its processes to facilitate labour mobility for psychology professionals registered to practice elsewhere in Canada. Dr. Elterman gave his thanks to Andrea Kowaz and Amy Janeck for their work as well as to the very devoted and involved professional and public members of the committee.

Inquiry Committee Report – Russell King reported on the work of the Inquiry Committee for 2009 and thanked the hardworking members of his committee for their efforts and dedication.

Patient Relations Committee Report – Dr. Elterman summarized the Committee's report on behalf of the Chair.

Registrar's Report – Andrea Kowaz reported on the trends in professional regulation having impact on College's processes and procedures over the 2009 year and highlighted some key elements from her written report.

Quality Assurance Committee Report – Leora Kuttner reported on the hard work of the Quality Assurance Committee members, thanking them each for their efforts. She announced the development and implementation of the Practice Support Service and thanked Susan Turnbull for her work in this regard.

Special Recognition – The College recognized Robert Ley for six years of service on the Registration Committee and Bruce Clarke for six years as a public member on the Discipline Committee. Rebecca England was recognized for completing a term of three years on the Board. Awards were given to Joyce Ternes and David Eveleigh for the 20 plus club, having done more than 20 oral examinations; and to Janet Strayer for her help on the special project of providing group supervision to extraordinary applicants. Oral Examiners and Regulatory Supervisors in attendance were also recognized for their efforts.



The Raber Mattuck Group*

Chartered Accountants

Suite 318, North Tower, Oakridge Centre, 650 West 41st Avenue, Vancouver, B.C., V5Z 2M9
Telephone: (604) 435-5655 Facsimile: (604) 435-1913 E-mail: info@rabermattuck.com

**COLLEGE OF PSYCHOLOGISTS
OF BRITISH COLUMBIA**

AUDITED FINANCIAL STATEMENTS

DECEMBER 31, 2010

AUDITORS' REPORT

To the Registrants of
College of Psychologists of British Columbia

We have audited the statement of financial position of the College of Psychologists of British Columbia as at December 31, 2010 and the statement of operations and changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the College as at December 31, 2010 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

CHARTERED ACCOUNTANTS

Vancouver, British Columbia
April 12, 2011

Auditors' Report
Statement of Financial Position
Statement of Changes in Net Assets
Statement of Operations
Statement of Cash Flows
Notes to Financial Statements

The Raber Mattuck Group

* a partnership of professional corporations

COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA
STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2010

	2010	2009
ASSETS		
CURRENT ASSETS		
Cash and short term investments	\$ 1,529,615	\$ 1,381,848
Cash - restricted (Note 5)	600,000	600,000
Prepaid expenses	1,714	2,818
	<u>2,131,329</u>	<u>1,984,666</u>
CAPITAL ASSETS (Note 3)	<u>58,068</u>	<u>44,780</u>
	<u>\$ 2,189,397</u>	<u>\$ 2,029,446</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities (Note 9)	\$ 46,898	\$ 51,088
Employee remittances payable	19,657	777
Deferred revenue (Note 4)	1,279,045	1,112,400
	<u>1,345,600</u>	<u>1,164,265</u>
NET ASSETS		
CAPITAL ASSET FUND (Note 6)	<u>58,068</u>	<u>44,780</u>
INTERNALLY RESTRICTED		
General Contingency Fund (Note 5)	600,000	600,000
UNRESTRICTED	<u>185,729</u>	<u>220,401</u>
	<u>843,797</u>	<u>865,181</u>
	<u>\$ 2,189,397</u>	<u>\$ 2,029,446</u>

Approved by the Board

The accompanying notes are an integral part of these financial statements.

The Raber Mattuck Group

COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2010

	General Contingency Fund 2010 (Note 5)	Capital Asset Fund 2010 (Note 6)	Unrestricted 2010	Total 2010	Total 2009
NET ASSETS, beginning of year	\$ 600,000	\$ 44,780	\$ 220,401	\$ 865,181	\$ 860,230
Excess of Receipts Over Expenses (Expenses over Receipts)	-	-	(21,384)	(21,384)	204,951
Capital Asset Acquisitions, net of amortization	-	13,288	(13,288)	-	-
NET ASSETS, end of year	<u>600,000</u>	<u>58,068</u>	<u>185,729</u>	<u>\$ 843,797</u>	<u>\$ 865,181</u>

The accompanying notes are an integral part of these financial statements.

The Raber Mattuck Group

COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA
STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2010

	2010	2009
RECEIPTS		
Registration fees	\$ 1,180,967	\$ 1,302,452
Application and exam fees	52,975	68,025
Interest	21,106	30,478
Supervision cost recovery	-	2,053
Other income, cost recovery, and grants	4,574	46,260
	1,259,622	1,449,268
EXPENDITURES		
Administration	763,706	728,223
Audit	5,793	5,114
Board	84,719	90,391
Committees (meetings, travel and honoraria)	58,444	63,884
External relations (dues)	6,196	6,270
Extraordinary Hearings	-	33,505
Discipline Hearings (including Preparation)	1,829	5,337
Operations	137,219	137,393
Registrar / Applicant services	16,637	20,837
Statutory functions (FOI, investigations, routine legal consultation)	202,448	153,363
Supervision expense	4,015	-
	1,281,006	1,244,317
EXCESS OF RECEIPTS OVER EXPENSES (EXPENSES OVER RECEIPTS)	\$ (21,384)	\$ 204,951

The accompanying notes are an integral part of these financial statements.

The Raber Mattuck Group

COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA
STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2010

	2010	2009
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess of receipts over expenses (expenses over receipts)	\$ (21,384)	\$ 204,951
Adjustments for:		
Amortization	13,948	12,250
Prepaid expense	1,104	1,111
Accounts payable	(4,190)	(37,061)
Employee remittances payable	18,880	(13,030)
Deferred revenue	166,645	(44,475)
	175,003	123,746
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of capital assets	(27,236)	(12,576)
NET INCREASE (DECREASE) IN CASH	147,767	111,171
CASH, beginning of year	1,981,848	1,870,677
CASH, end of year	\$ 2,129,615	\$ 1,981,848

The accompanying notes are an integral part of these financial statements.

The Raber Mattuck Group

COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA
NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2010

The College of Psychologists of British Columbia is the regulatory body for the profession of psychology in British Columbia. The College's role is to protect the public's interest by regulating and setting standards for the practice of psychology and monitoring the practice of psychology practitioners. The practice of psychology in B.C. is regulated under the *Health Professions Act (HPA)*, the *Psychologists Regulation*, the *Bylaws* and the *Code of Conduct*.

The College is a not-for-profit organization under the Income Tax Act, and as such is exempt from income and capital taxes.

1. SIGNIFICANT ACCOUNTING POLICIES:

a) *Basis of presentation*

The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles.

b) *Revenue recognition*

Registration, application, and exam fees received during the year are recorded as revenue in the period to which they relate and the related expenses are incurred. Where a portion of a fee or other contribution relates to a future period, it is deferred and recognized in that subsequent period.

Revenues and expenditures for general activities and administration are reported in the General Fund. The General Fund was established in 2006 and is typically an amount equal to 50% of the College's annual budget.

c) *Measurement uncertainty*

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Management reviews all significant estimates affecting its financial statements on a recurring basis and records the effect of any necessary adjustments. Management believes that the estimates used in preparing its financial statements are reasonable and prudent; however, actual results could differ from these estimates.

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NOTES TO THE FINANCIAL STATEMENTS

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1. SIGNIFICANT ACCOUNTING POLICIES (continued):

d) *Property and equipment*

Purchased property and equipment are recorded at cost. Amortization is provided on a declining balance basis at the following rates:

Office furniture and equipment	- 20% declining balance
Computer equipment and software	- 30% declining balance
Leasehold improvements	- 5 years straight line

In the year of acquisition, only one-half of the normal amortization is recorded.

Amortization expense is reported in the Capital Asset Fund.

e) *Financial instruments*

The College has designated all non-derivative financial assets and liabilities as held for trading.

- The College initially records all non-derivative financial assets and liabilities at fair value.
- Assets and liabilities classified as held for trading are measured at fair value and changes in fair value are recognized in the statement of operations.
- Receivables are measured at amortized cost using the effective interest rate method.

Assets and liabilities classified as available for sale are measured at fair value and changes in fair value are recorded in the statement of changes in net assets until the financial instruments are re-recognized or other than temporarily impaired at which time the amounts are recorded in the statement of operations. The College has not classified any assets or liabilities as available for sale.

f) *New accounting pronouncements*

(i) Assessing going concern

Effective April 1, 2008, the College implemented the Canadian Institute of Chartered Accountants ("CICA") Handbook Section 1400, General Standards of Financial Statement Presentation, which includes requirements for management to assess and disclose an entity's ability to continue as a going concern. College's ability to continue as a going concern based on the assumption that the current registration levels are maintained. If there are significant declines in registration, expenditures will be adjusted to match revenue as appropriate.

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1. SIGNIFICANT ACCOUNTING POLICIES (continued):

(ii) Capital disclosures

Effective April 1, 2008, the College adopted Handbook Section 1535, Capital Disclosures. Under this new standard, the College is required to disclose both qualitative and quantitative information that enables users of the financial statements to evaluate the College's objectives, policies, and processes for managing capital. It also includes disclosure regarding what the College regards as capital, whether the College has complied with any external requirements and in the event of non-compliance, the consequences of not complying with these capital requirements.

g) Future accounting pronouncements

The CICA has decided to transition Canadian GAAP for publicly accountable entities to International Financial Reporting Standards (IFRS) effective January 1, 2011. The College is classified as a not-for-profit organization and currently is not required to adopt IFRS. The Accounting Standards Board (AcSB) and Public Sector Accounting Board (PSAB) have jointly issued an Invitation to Comment to invite feedback on the future of financial reporting by not-for-profit organizations. In addition, PSAB has issued an invitation to comment on the future financial reporting of government organizations. The College is in the process of reviewing the impact of these documents on its reporting framework and financial statements.

2. FINANCIAL INSTRUMENTS:

The College's financial instruments include cash and cash equivalents, term deposits, and accounts payable and accrued liabilities. It is management's opinion that the College is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these instruments approximate their carrying values.

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3. PROPERTY AND EQUIPMENT:

	2010		2009	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Office furniture and equipment	\$ 112,214	\$ 90,850	\$ 21,364	\$ 23,982
Computer equipment	122,851	105,081	17,770	20,798
Leasehold improvements	61,744	42,810	18,934	-
	\$ 296,809	\$ 238,741	\$ 58,068	\$ 44,780

4. DEFERRED REVENUE:

The College has received funds in advance of their year-end which are designated for expenditures with specific restriction to be incurred during the forthcoming fiscal year.

These funds received represent deferred revenue and relate to membership fees for the 2010 calendar year received in advance. These deferred fees will be recorded as revenue in the statement of operations when the related expenses are incurred.

	2010	2009
Deferred contributions, beginning of year	\$ 1,112,400	\$ 1,156,875
Less amount recognized as revenue in the year	(1,112,400)	(1,156,875)
Add amount received for future periods	1,279,045	1,112,400
Deferred contributions, end of year	\$ 1,279,045	\$ 1,112,400

5. GENERAL CONTINGENCY FUND:

The General Contingency Fund was established to provide for a reserve in case of law suits, hearings and other matters that may require significant expenditure. It is the intention of the College to maintain this fund at 50% of its operating budget. In the current year the fund has been maintained at \$600,000.

Expenditures from the General Contingency Fund are subject to approval by the College of Psychologists of British Columbia Board of Directors.

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6. CAPITAL ASSET FUND:

The Capital Asset Fund was established to provide for a reserve for furniture and equipment purchases. It is the intention of the College to maintain this fund at the current year carrying value of the capital assets. In the current year the fund has been maintained at \$44,780.

	2010	2009
Capital Asset Fund, beginning of year	\$ 44,780	\$ 44,455
Less amount amortized	(13,948)	(12,250)
Add asset purchases during the year	27,236	12,575
Capital Asset Fund, end of year	\$ 58,068	\$ 44,780

Expenditures from the Capital Asset Fund are subject to approval by the College of Psychologists of British Columbia Board of Directors.

7. CONTINGENCIES:

The nature of the College's activities is such that there will be litigation pending or in progress at any time. With respect to claims at December 31, 2009, management is of the opinion that it has valid defenses and appropriate insurance coverage in place, or if there is unfunded risk, such claims are not expected to have a material effect on the College's financial position.

Outstanding contingencies are reviewed on an ongoing basis and are provided for based on management's best estimate of the ultimate settlement.

8. CAPITAL MANAGEMENT:

The College receives its principal source of capital through registration fees provided annually by new and existing members. The College defines capital to be net assets. The College's objective when managing capital is to fund its operations and capital asset additions.

The College is not subject to debt covenants or any other capital requirements with respect to operating funds.

9. HRSDC PROJECT LIABILITY

On February 1, 2010, the College entered into a Labour Market Partnerships Contribution Agreement ("the Agreement") with the Canada Employment Insurance Commission (division of Human Resources and Skills Development Canada - "HRSDC"). Pursuant to the Agreement, the College will administer funds for an HRSDC labour mobility project. The maximum contribution in respect of the eligible costs of the project is \$99,539. During 2010, a total amount of \$29,050 was received by the College and \$20,712.14 was expended on project activities. The remainder of these funds, \$8,337.86, is maintained in a special bank account designated for the project. A corresponding liability to HRSDC for these outstanding funds has been recorded on the books of the College and is included in accounts payable.