

**COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA**  
**UNDERTAKING OF BOARD MEMBER**

**Whereas** the statutory duties of the College of Psychologists set out in the *Health Professions Act*, Revised Statutes of British Columbia 1996, Chapter 183, section 16(1) are as follows:

- (a) to serve and protect the public; and
- (b) to exercise its powers and discharge its responsibilities under all enactments in the public interest.

and

**Whereas** all members of the Board of the College of Psychologists of British Columbia are called upon from time to time to act in a quasi-judicial capacity and to make judgments about the conduct and competence of registrants and applicants or to establish standards for the practice of psychology; and

**Whereas** the Board of the College is concerned to ensure at all times the highest standards of conduct with regard to the carrying out of its statutory duties; and

**Whereas** I have been elected or appointed to the Board of the College of Psychologists of British Columbia; and

**Whereas** the Board of the College has seen fit in upholding the highest standards of fairness and justice in all of its dealings to require that each Board Member sign this Undertaking with the College.

**NOW THEREFORE THIS UNDERTAKING WITNESSES**

THAT I, \_\_\_\_\_, BOARD MEMBER, do hereby solemnly UNDERTAKE to the College as follows:

**1. Public Protection and Impartiality**

(1) I shall act fairly, be non-partisan and unbiased in my role of protecting the public.

(2) I shall act as a Board Member in the public interest and I will to the best of my ability, meet all of my duties and obligations as a Board Member under the *Health Professions Act* R.S.B.C. chapter 183, and the bylaws of the College.

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**2. Participation**

- (1) I shall meet my responsibilities to the Board by attendance at all Board meetings and committee assignments. I recognize that I may be excused from attendance at a Board meeting for reasons of ill health, circumstances beyond my control or agreement of the Board.
- (2) I shall not participate in any Board decisions in which I may realize a direct or indirect financial or personal benefit.
- (3) I shall disclose to the Board any circumstances in which my bias, either real or apprehended, may compromise the Board's decision-making.
- (4) Upon agreement by the Board that there is a conflict of interest or the appearance of a conflict of interest or apprehension of bias involving me I shall immediately excuse myself from all aspects of the Board's decision-making in the matter.

**3. Confidentiality**

I shall not disclose confidential documents or confidential information that I receive in my role as Board Member and further I shall protect the confidentiality of Board matters and discussions that are held in camera or are privileged according to law.

**4. Participation in Professional Association Activities**

I shall not serve as an officer or committee chair, or participate on any committee of the British Columbia Psychological Association while still a member of the Board.

**5. Speaking for the Board**

I shall only speak for or act on behalf of the Board if given proper authorization in advance by resolution of the Board. If the circumstances require, I shall make explicit whether I am speaking individually or on behalf of the Board.

**6. Board Member Conduct**

I shall conduct myself in a manner that respects the integrity of the Board, its processes and all participants, including Board members, committee members, College staff, registrants and the public.

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**7. Appropriate Roles**

- (1) I shall avoid involvement in the day-to-day management and personnel issues of the College unless required by statute, bylaw or policy or by express resolution of the Board.
- (2) As a Board member I shall be concerned with policy. I recognize that it is the role of staff to implement policy as directed by the Board.

**8. College Property**

I will return to the College, within fourteen business days of the expiration of my term of office, all materials and documents provided to me by the College. I will not copy any confidential documents provided to me by the college or retain in any manner any confidential documents after the expiration of my term.

**9. Breach**

I hereby acknowledge that a breach of this Undertaking may constitute grounds for my removal from the Board by a special resolution of the Board. Depending on the circumstances, it may also be treated by the College as professional misconduct if I am a registrant. I hereby acknowledge that if I am an appointed member of the Board, that a breach of this Undertaking is grounds for removal from the Board.

IN WITNESS WHEREOF I HEREBY SIGN THIS UNDERTAKING

at the City of Vancouver in the Province of British Columbia this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed:

\_\_\_\_\_) Witness to the  
\_\_\_\_\_) signature of \_\_\_\_\_  
\_\_\_\_\_) \_\_\_\_\_  
\_\_\_\_\_) Dr. A. Kowaz, Registrar  
\_\_\_\_\_) College of Psychologists of British Columbia  
404 - 1755 West Broadway  
Vancouver, British Columbia V6J 4S5